



**Kwantlen Student Association**

**Richmond Campus Council Meeting  
MINUTES**

**Friday, July 29, 2005 @ 11:00 am  
Room 1260 - Richmond Campus**

---

**Present:** Cassandra Dieudonne, Richmond Campus Officer  
Kayce Hopwood, Richmond Campus Staff-Representative  
Robert Kovacic, Mature Students Liaison & Richmond Campus KSA Volunteer  
Arka Movsessian, Newton Campus Director  
Steven Lee, Richmond Campus Director (Chair / Recorder)  
Ivan Wangsasaputra, Richmond Campus KSA Volunteer  
Johnny Woo, Richmond Campus Representative (By Speaker-Phone to L2765)

**Regrets:** Samantha Bliak, Richmond Campus Officer  
Rumin Mann, Richmond Campus Officer

**No Regrets:** Kulvir Gill, Richmond Campus Staff-Representative  
Harvey Mann, Richmond Campus Representative

**A. Introductory Procedures**

1. Call to Order  
The meeting was called to order at 11:18 am.
2. Confirmation of Chair  
Steve Lee chaired the meeting.
3. Confirmation of Recorder  
Steve Lee recorded the meeting.
4. Adoption of Agenda  
The agenda was adopted as presented, with the following items being struck due to people not showing up to the meeting:
  - E.1. Fulfillment of Procedure 4.10 – Communicating with Groups
  - E. 2. Recommendation to Council – Committee Selection

**B. Membership**

1. Introductions  
No introductions needed.
2. New Members  
No new members.
3. Declaration of Vacancies  
No declaration of vacancies.

**C. Approval of Minutes**

**July 29**

**MOTION: RCC-2005-055**

**Moved by Steve Lee, seconded by Cassandra Dieudonne,  
THAT RCC approve the July 15, 2005 meeting minutes as distributed via e-mail, online  
and in the RCC Notice Binder.  
(MOTION CARRIED UNANIMOUSLY)**

**D. Presentations to Richmond Campus Council**

No presentations to Richmond Campus Council.

**E. Unfinished Business of the Previous Campus Council Meeting**

1. Fulfillment of Procedure 4.10 – Communicating with Groups (No. 1)  
Struck at the adoption of the agenda.
2. Recommendation to Council: Committee Selection (No. 2)  
Struck at the adoption of the agenda.

**F. Other Business – Including Notice of Motions**

1. Colour Printer

Steve handed out information regarding the large format colour printer that Johnny and him had been researching. Able Copiers had prepared an information package regarding possible units and Johnny recommended going with the AR-C260P as a pay for use unit, as setup in RCC lounge for students to use as well as for RCC to use when needed. If that unit was unavailable RCC would request that the next model up as listed in the booklet be acquired, if possible.

**July 29**

**MOTION: RCC-2005-056**

**Moved by Johnny Woo, seconded by Cassandra Dieudonne,  
THAT RCC recommend to Council the purchase of the AR-C260P with coin-operated  
tower out of the appropriate capital purchases line item for use in the Richmond Campus  
Lounge by both Richmond Campus Council and students at a reasonable to be  
determined per page rate. BIFRT we do not trade-in the current black & white copier, and  
that the new colour laser be used in conjunction with the black & white copier.  
(MOTION CARRIED UNANIMOUSLY)**

2. Computers

Johnny and others have noted they are getting fed-up with the computers not working properly. Work orders continue to go in regarding problems with the computers.

Adobe freezes up every time you try to use it, there are issues with WORD, they are slow, and the older computer is already maxed out in terms of what you can add to it to make it work better (RAM, etc.).

Johnny noted that for under \$1,000 they both could be upgraded with newer motherboards, processors and RAM. He noted he was capable of doing it if the computer guy didn't have time to do it.

Campus Council further agreed that new computers and upgrades should be done before a 2<sup>nd</sup> copier is acquired.

July 29

MOTION: RCC-2005-057

**Moved** by Johnny Woo, **seconded** by Cassandra Dieudonne,  
THAT RCC recommend that Council direct the General Manager and Computer Support to upgrade RCC computers to a hardware platform that will function and run properly. BIFRT Johnny Woo liaise with Computer Support at coming up with recommendations for these upgrades. BIFRT these upgrades be done before the purchase of a colour laser printer and that the colour laser printer purchase be postponed until Spring 2006 if funds are an issue.

**(MOTION CARRIED UNANIMOUSLY)**

3. Budget Update (No. 3)

Steve attached to the agenda the complete to date budget information that he had in his possession.

To date, the Candy Sales have brought in \$406.48.

The discussion of the poker tables arose as a motion to acquire one was in this section of the agenda. It was noted that Kulvir had wanted to build one with funding given to him from Joey from another line item. Pros for doing this included the fact that it wouldn't come from our budget. Cons for doing this is that RCC is unsure of whether or not the table will be of good quality that would last; that it may not be portable or easily transportable; that Kulvir's time could be better spent signing up organizations for events and getting donations for prizes, working the carwash, selling pub night tickets, etc.

The pros for purchasing a pre-made table included the fact that they are already made and time does not have to be spent making them. Research had been done to find the best table for the most reasonable price. Also, purchasing them from RCC's budget ensures RCC has ownership over the tables and first priority use over the tables. Also, it saves Joey from releasing money that could otherwise be used towards Welcome Week or the fall Rock Concert or any other multi-campus events that maybe organized.

July 29

MOTION: RCC-2005-058

**Moved** by Steve Lee, **seconded** by Johnny Woo,  
THAT the \$512.98 released in MOTION: RCC-2005-011 for the purchase of a colour inkjet printer be returned to the RCC budget, with no more than \$175 of this amount being used by Steve for the capital purchase of one (1) double sided, light weight poker table from Bazaar & Novelty in Vancouver, as well as quality poker chips and playing cards to be used by RCC in the lounge and at various events. BIFRT the remaining \$337.98 be returned to the budget and reflected in the contingency line item.

July 29

AMENDMENT: RCC-2005-059

**Moved** by Steve Lee, **seconded** by Cassandra Dieudonne,  
THAT RCC amend MOTION: RCC-2005-058 to be that no more than \$275 of the \$512.98 be used by Steve for the capital purchase of up to two (2) double sided, light weight poker tables from Bazaar & Novelty in Vancouver, as well as quality poker chips, cards and supplies as needed and found at the best prices. BIFRT all remaining funds be returned to the RCC budget once the poker tables and supplies have been purchased, and that such amount be reflected in the contingency line item.

Steve noted that we should consider buying two tables, so that during tournaments and busy periods, up to 16 people can play at a time.

**(CALL THE QUESTION OMNIBUS – AMENDMENT: RCC-2005-059 and MOTION: RCC-2005-058 Carried)**

Steve noted we have to concentrate hard next week on selling as many pub night tickets as possible.

4. Fall / Spring Events (No. 4)

Attached was the latest to-date schedule regarding when the fall 2005 events and spring 2006 events would be held. Discussion then arose as to when to hold the dating game.

**July 29**

**MOTION: RCC-2005-060**

**Moved by Johnny Woo, seconded by Cassandra Dieudonne, THAT the dating game auction be held in Spring 2006.**

Pros for holding it in the spring included the fact that there are already many events being held in the fall as outlined in the schedule (Welcome Week on September 14, Forum on Depression on September 27; Possible By-Election in September / early October; Career Fair on October 12; Dracula's Blood Drive on October 26; Pumpkin Carving Contest on the 28<sup>th</sup>; Halloween Event at Wild Coyote on October 29; Remembrance Day event on November 10; Sex-Education Fair & Sex Comedy Show on November 16; a foosball & poker tournament; Classroom speaking; and end of semester pub night. It was also noted that the legal liability concerns that Campus Council raised would take time to address and many logistical concerns still had to be worked out, with space being booked, etc. No real cons were raised, other than the fact that Rumin had been very keen on organizing it for fall 2005.

**July 29**

**AMENDMENT: RCC-2005-061**

**Moved by Steven Lee, seconded by Johnny Woo, THAT the Richmond Campus Director be directed to book the Rotunda for the auction to be held on Thursday, February 9, 2005. BIFRT Steve, Rumin and Kayce work out the logistical concerns and legal liability issues to have a concrete plan for organizing, signing up people and implementing the event done by November, 2005 at the latest. BIFRT RCC recommend to Council to do the dating game auction on as many campuses as possible, as a spring 2006 event centered towards Valentine's day. (CALL THE QUESTION OMNIBUS – AMENDMENT: RCC-2005-061 and MOTION: RCC-2005-060 Carried)**

**G. Previous and Upcoming KSA Council meeting Review**

1. Harassment, Discrimination and Treatment of Others (No. 5)

Attached for information only. This was an e-mail sent out by Steve earlier in the week, and was an issue that was raised at the last meeting of the main KSA Council. It was noted that it had been sent to Mo to be attached as a submission to the agenda of the next main KSA Council agenda.

**H. Richmond Campus Council Director's Report** (No. 6)

Attached. Concerns about Harvey were brought up, and those concerns included:

- The fact that he had not attended the May 13<sup>th</sup> or May 27<sup>th</sup> meetings of KSA Council;
- The fact that he only attended part of the June 10<sup>th</sup> and June 15<sup>th</sup> meetings of KSA Council;
- The fact that he missed the last three (3) consecutive meetings of Council;

- The fact that he has not submitted reports to any of the five Richmond Campus Council meetings held so far this term and failed to report on the conferences he attended as requested by Richmond Campus Council;
- The fact that he has only been to part of one meeting of Richmond Campus Council;
- The fact that he did not submit written regrets for today's meeting of Richmond Campus Council;
- The fact that he does not fill out the logbook regularly or consistently – the only time he filled it out was the week of July 18<sup>th</sup> – 22<sup>nd</sup>. He has not filled out this week;
- That he has not read the notice binder regularly;
- That he has not been out to any RCC events held this term;
- The fact that it has been reported that he puts down more hours than he actually works in the office, and that he has missed many Friday shifts for which he has posted hours;
- That he fails to call into Richmond Campus Council office or the Business Office whenever he misses shifts as required;

Steve noted that as per the KSA Regulations, Section II: Council, Article 13.3, he would have to present the following motion to the KSA Council – “BIRT Council deems Harvey Mann to have abandoned office.”

It was noted that he had completed his performance review survey, and had indicated he needed improvement in a number of areas, however the concerns he raised in his own performance self-review were raised to him on many occasions in the past, and little corrective action had been taken on his part.

**July 29**

**MOTION: RCC-2005-062**

**Moved by Steven Lee, seconded by Cassandra Dieudonne, THAT RCC recommend to the General Manager to indefinitely reduce Richmond Campus Representative Harvey Mann's hours to zero effective the start of the next pay period, on Monday, August 8, 2005. BIFRT RCC recommend to the General Manager and Council that his hours not be redistributed in any way to anyone until RCC can revisit this issue at its next regularly scheduled meeting.**

Steve noted he would like to sit down with Harvey and go over his performance review. However, Section II: Council, Article 13.3 cannot be ignored and should it pass, the above motion will take affect.

**(MOTION CARRIED UNANIMOUSLY)**

**I. Campus Council Member Reports, Motions and Log Book Review**

1. Richmond Campus Staff-Representative – Kaycee Hopwood (No. 7)  
Attached.
2. Richmond Campus Staff-Representative – Kulvir Gill  
No report received, not present, no regrets given.
3. Richmond Campus Representative – Harvey Mann  
No report received, not present, no regrets given.

4. Richmond Campus Representative – Johnny Ming Cheung Woo (No. 8)  
Attached.
5. Richmond Campus Officer – Samantha Bliet (No. 9)  
Attached, not present, written regrets received.
6. Richmond Campus Officer – Cassandra Dieudonne (No. 10)  
Attached.
7. Richmond Campus Officer – Rumin Mann  
No report received, not present, written regrets received.

**J. Submissions**

No new submissions.

**K. Next Meeting**

The next meeting of RCC will be Friday, August 12, 2005 @ 11:00 am (notice given online and on the July 29, 2005 agenda package). The deadline for reports and submissions will be due to Steve by no later than noon on Tuesday, August 12, 2005 @ Noon.

**L. Adjournment**

Being no further business to discuss, the meeting was adjourned with the following motion.

**July 15**

**MOTION: RCC-2005-063**

**Moved by Steve Lee, seconded by Cassandra Dieudonne,  
THAT RCC adjourn the July 29, 2005 meeting at 11:51 am.  
(MOTION CARRIED UNANIMOUSLY)**

## **SUMMARY OF MOTIONS AT July 29, 2005 RCC MEETING...**

July 29

MOTION: RCC-2005-055

Moved by Steve Lee, seconded by Cassandra Dieudonne,  
THAT RCC approve the July 15, 2005 meeting minutes as distributed via e-mail, online and in the  
RCC Notice Binder.

(MOTION CARRIED UNANIMOUSLY)

July 29

MOTION: RCC-2005-056

Moved by Johnny Woo, seconded by Cassandra Dieudonne,  
THAT RCC recommend to Council the purchase of the AR-C260P with coin-operated tower out of the  
appropriate capital purchases line item for use in the Richmond Campus Lounge by both Richmond  
Campus Council and students at a reasonable to be determined per page rate. BIFRT we do not trade-in  
the current black & white copier, and that the new colour laser be used in conjunction with the black &  
white copier.

(MOTION CARRIED UNANIMOUSLY)

July 29

MOTION: RCC-2005-057

Moved by Johnny Woo, seconded by Cassandra Dieudonne,  
THAT RCC recommend that Council direct the General Manager and Computer Support to upgrade  
RCC computers to a hardware platform that will function and run properly. BIFRT Johnny Woo liaise with  
Computer Support at coming up with recommendations for these upgrades. BIFRT these upgrades be  
done before the purchase of a colour laser printer and that the colour laser printer purchase be  
postponed until Spring 2006 if funds are an issue.

(MOTION CARRIED UNANIMOUSLY)

July 29

MOTION: RCC-2005-058

Moved by Steve Lee, seconded by Johnny Woo,  
THAT the \$512.98 released in MOTION: RCC-2005-011 for the purchase of a colour inkjet printer be  
returned to the RCC budget, with no more than \$175 of this amount being used by Steve for the capital  
purchase of one (1) double sided, light weight poker table from Bazaar & Novelty in Vancouver, as well  
as quality poker chips and playing cards to be used by RCC in the lounge and at various events. BIFRT  
the remaining \$337.98 be returned to the budget and reflected in the contingency line item.

July 29

AMENDMENT: RCC-2005-059

Moved by Steve Lee, seconded by Cassandra Dieudonne,  
THAT RCC amend MOTION: RCC-2005-058 to be that no more than \$275 of the \$512.98 be used by  
Steve for the capital purchase of up to two (2) double sided, light weight poker tables from Bazaar &  
Novelty in Vancouver, as well as quality poker chips, cards and supplies as needed and found at the  
best prices. BIFRT all remaining funds be returned to the RCC budget once the poker tables and  
supplies have been purchased, and that such amount be reflected in the contingency line item.

(CALL THE QUESTION OMNIBUS – AMENDMENT: RCC-2005-059 and MOTION: RCC-2005-058  
Carried)

July 29

MOTION: RCC-2005-060

Moved by Johnny Woo, seconded by Cassandra Dieudonne,  
THAT the dating game auction be held in Spring 2006.

July 29

AMENDMENT: RCC-2005-061

Moved by Steven Lee, seconded by Johnny Woo,  
THAT the Richmond Campus Director be directed to book the Rotunda for the auction to be held on  
Thursday, February 9, 2005. BIFRT Steve, Rumin and Kayce work out the logistical concerns and legal

liability issues to have a concrete plan for organizing, signing up people and implementing the event done by November, 2005 at the latest. BIFRT RCC recommend to Council to do the dating game auction on as many campuses as possible, as a spring 2006 event centered towards Valentine's day. (CALL THE QUESTION OMNIBUS – AMENDMENT: RCC-2005-061 and MOTION: RCC-2005-060 Carried)

July 29

MOTION: RCC-2005-062

Moved by Steven Lee, seconded by Cassandra Dieudonne, THAT RCC recommend to the General Manager to indefinitely reduce Richmond Campus Representative Harvey Mann's hours to zero effective the start of the next pay period, on Monday, August 8, 2005. BIFRT RCC recommend to the General Manager and Council that his hours not be redistributed in any way to anyone until RCC can revisit this issue at its next regularly scheduled meeting.

(MOTION CARRIED UNANIMOUSLY)

July 15

MOTION: RCC-2005-063

Moved by Steve Lee, seconded by Cassandra Dieudonne, THAT RCC adjourn the July 29, 2005 meeting at 11:51 am.

(MOTION CARRIED UNANIMOUSLY)