



Kwantlen Student Association

**Richmond Campus Council Meeting
MINUTES**

**Friday, September 9, 2005 @ 11:00 am
Campus Council Office - Richmond Campus**

Present: Cassandra Dieudonne, Richmond Campus Officer
Kayce Hopwood, Richmond Campus Staff-Representative (left at 1:00pm)
Rumin Mann, Richmond Campus Officer (Chair)
Arka Movsessian, Newton Campus Director
Steven Lee, Richmond Campus Director (Recorder)
Ivan Wangsaseputra, Richmond Campus KSA Volunteer
Johnny Woo, Richmond Campus Representative

Regrets: Samantha Blied, Richmond Campus Officer (Regrets sent by e-mail)
Kulvir Gill, Richmond Campus Staff-Representative (Regrets given in-person)

No Regrets: Harvey Mann, Richmond Campus Representative

A. Introductory Procedures

1. Call to Order

The meeting was called to order at 11:17 am without quorum present. Steve had spoken to both Cassandra and Johnny and they had noted they would be on-campus by 1:00pm. It was agreed that work should occur on organizing the bulletin boards and then have the meeting, later in the afternoon. Kayce noted she had to leave by 1:00pm.

The meeting was called back to order at 2:43pm with Cassandra, Rumin, Arka, Steve, Ivan and Johnny present.

2. Confirmation of Chair

Rumin Mann chaired the meeting.

3. Confirmation of Recorder

Steve Lee recorded the meeting.

4. Adoption of Agenda

The agenda was adopted as presented, with the following item being added to the agenda:

F. 5. Battery Eliminator (Johnny Woo)

and with the following items being struck again due to the absence of Harvey and Kulvir:

E.1. Fulfillment of Procedure 4.10 – Communicating with Groups

E. 2. Recommendation to Council – Committee Selection

B. Membership

1. Introductions

No introductions occurred.

2. New Members
No new members.
3. Declaration of Vacancies
No declaration of vacancies.

C. Approval of Minutes

September 9

MOTION: RCC-2005-071

**Moved by Rumin Mann, seconded by Johnny Woo,
THAT RCC approve the August 12, 2005 meeting minutes as posted online.
(MOTION CARRIED UNANIMOUSLY)**

D. Presentations to Richmond Campus Council

1. Introduction to Bulletin Board Maintenance
It was noted that Steve, Johnny, Arka and Ivan had been working on organizing the campus bulletin boards and it was agreed that each member of Campus Council should be responsible for regularly monitoring and maintaining a board. Steve will look at assigning people to boards next week.

E. Unfinished Business of the Previous Campus Council Meeting

1. Fulfillment of Procedure 4.10 – Communicating with Groups (No. 1)
Struck at the adoption of the agenda due to the absence of Harvey and Kulvir.
2. Recommendation to Council: Committee Selection (No. 2)
Struck at the adoption of the agenda due to the absence of Harvey and Kulvir.

F. Other Business – Including Notice of Motions

1. Budget Update (No. 3)
Attached for information only.

Ivan raised a point about there being a revenue line item for a September pub night. Discussion arose on whether one should be organized and it was agreed that one should not be organized due to time constraints and the organization of other events.

September 9

MOTION: RCC-2005-072

**Moved by Steven Lee, seconded by Johnny Woo,
THAT RCC not organize a Welcome Week pub night. BIFRT the revenue line item in the budget for this event be struck and that the Richmond Campus Director be directed to bring back a RCC budget amendment to the next meeting of RCC to reflect this decision.
(MOTION CARRIED UNANIMOUSLY)**

2. Welcome Days
Steve gave an up-date in regards to Richmond's Welcome day, which was scheduled for Wednesday, September 14, 2005. Disappointment regarding the leadership displayed over this event by Surrey executive and staff was expressed, but the event will go on.

3. Fall Meeting Schedule (No. 4)

September 9

MOTION: RCC-2005-073

**Moved by Steven Lee, seconded by Johnny Woo,
THAT RCC adopt the Fall 2005 meeting schedule as presented.**

Rumin noted that she has class from Noon – 2pm on Fridays, and that she gets a ride to the campus which gets her here at Noon. She cannot come earlier. She was planning on doing her classes and then being available from 2pm – 4pm on Fridays for office hours, as her ride had class at that time.

September 9

AMENDMENT: RCC-2005-074

**Moved by Steven Lee, seconded by Cassandra Dieudonne,
THAT the presented schedule be amended to have Fall meetings start at 2pm.
(AMENDMENT: RCC-2005-074 CARRIED)**

(MOTION: RCC-2005-073 CARRIED)

4. In-Camera Issues (Related to Submissions – Agenda Attachments No. 10 & 11)

September 9

MOTION: RCC-2005-075

**Moved by Steven Lee, seconded by Cassandra Dieudonne,
THAT RCC move in-camera with only voting members of RCC being allowed to remain.
(MOTION CARRIED)**

Arka and Ivan left and the meeting moved in-camera at 2:58pm. The following in-camera motion was moved:

September 9

MOTION: RCC-2005-076

**Moved by Steven Lee, seconded by Johnny Woo,
THAT RCC move out of camera at 3:13pm.
(MOTION CARRIED)**

The meeting moved out of camera at 3:13pm. With the meeting out of camera, the following motion was moved:

September 9

MOTION: RCC-2005-077

**Moved by Steven Lee, seconded by Rumin Mann,
THAT RCC direct the Richmond Campus Director to write an official letter to Kulvir Gill regarding his actions and behaviour at RCC during his office hours and outlining appropriate remedies for resolving said concerns. BIFRT the Richmond Campus Director meet with Kulvir Gill to review the contents of the letter. BIFRT the letter be cc'd to members of Richmond Campus Council, the complainant, to the Executive Board of Directors and to the Staff Supervisor, Pavan Bassi. BIFRT the Richmond Campus Director provide an update on this situation in his next report to Council.
(MOTION CARRIED UNANIMOUSLY)**

5. Battery Eliminator (Johnny Woo)

Johnny asked some questions regarding the device and suggested that we do up a system whereby students have to leave their driver's licence with us when borrowing it and that they be required to sign a liability waiver that says they use the device at their own risk. He also noted we need to pick-up a cord to charge it. Steve will look at this issue and bring back any procedure

amendments for this, if needed and will also look at picking up some extra extension cords for use by RCC in the office and at events, etc.

F. Previous and Upcoming KSA Council meeting Review

Nothing new to discuss at this time, most Council concerns were raised under Steve's report above.

G. Richmond Campus Council Director's Report (No. 4)

Attached with Steve noting that Johnny, Kulvir and Cassnadra had not yet finished the PERFORMANCE REVIEW SURVEYS or the VIEWPOINT SATISFCATION SURVEYS. Both Johnny and Cassandra said they would have them done as soon as possible.

H. Campus Council Member Reports, Motions and Log Book Review

1. Richmond Campus Staff-Representative – Kaycee Hopwood

No report received, was here at 11am for the meeting start time, but could not wait past 1:00pm.

2. Richmond Campus Staff-Representative – Kulvir Gill

No report received, not present.

3. Richmond Campus Representative – Harvey Mann

No report received, not present.

4. Richmond Campus Representative – Johnny Woo (No. 6)

Attached.

Johnny noted that members of RCC need to follow phone call / office protocols. Answering the phone in a polite, cheerful manner with "Richmond KSA, Johnny speaking" or "Kwantlen Student Association, Richmond Campus, Johnny speaking" being appropriate ways to greet people who call.

Johnny also noted that he had talked further with Lisa McIntosh from International Homestay and she had noted they were scrapping next Friday's BBQ in favour of doing something easier in terms of food. So an event was still happening, and she still wants Johnny and Steve to come. For more information about this event, see Johnny.

5. Richmond Campus Officer – Samantha Blied (No. 7)

Attached, not present.

6. Richmond Campus Officer – Cassandra Dieudonne (No. 8)

Attached.

Cassandra noted that she wants to do the karaoke during her hours, which won't be on Mondays as previously scheduled, as she now had a class at that time. She will forward Steve her new hours next week.

Discussion also occurred briefly surrounding singing contests or karaoke contests, as well as about the Spring talent contest and the history of talent contests at Richmond.

7. Richmond Campus Officer – Rumin Mann (No. 9)

No report received, present.

Rumin noted she had been keeping an eye on the boards on the 2nd and 3rd floors of the campus, and noted that they do become messy very quickly. She has also been reading the notice binder regularly and doing her normal office hours.

I. Submissions

1. Letter Received from Student Ashveen Koonja (No. 10)
Attached.
2. Harassment, Discrimination and Treatment of Others Repost (No. 11)
Re-attached for information only.

It was noted that this issue was first brought up at the July 22, 2005 meeting of Council. Further, this was sent out by e-mail on Tuesday, July 26, 2005 by Steven to the following KSA members:

"KSA Staff - General Manager" <gm@yourksa.ca>, "Penny KSA Staff - Operations Administrator Minor" <oa@yourksa.ca>, "Erin Minor KSA Staff - Operations Assistant" <opassistant@yourksa.ca>, "KSA Staff - Speaker of Council Mohammad Kallas" <speaker@yourksa.ca>, "Aaron KSA Director of Finance Takhar" <finance@yourksa.ca>, "Mat KSA Director of Operations Huff" <ops@yourksa.ca>, "Jaivin KSA Director of External Affairs Khatri" <external@yourksa.ca>, "KSA Director of Academic Affairs" <academic@yourksa.ca>, "Joey KSA Director of Events Atwal" <events@yourksa.ca>, "KSA Surrey" <scs@yourksa.ca>, "KSA Newton" <ncc@yourksa.ca>, "KSA Langley" <lcc@yourksa.ca>, "Paul N. KSA Staff - Ombudsperson Browning" <ombuds@yourksa.ca>, "Rolando Navarro KSA Staff - Financial Administrator" <fa@yourksa.ca>, "Rob Myles KSA Staff - Computer Support" <support@yourksa.ca>, "Lisa KSA BOG-Elect Student Rep Coan" <lisacomnet5@hotmail.com>, "Deana KSA Liaison for International Students Daoud" <international@yourksa.ca>, "Sanjeet KSA Liaison for Students of Color Sanjeet Thailwal" <color@yourksa.ca>, aboriginal@yourksa.ca, "Ken KSA Education Council Rep McIntyre" <voltron@telus.net>, joyce_grace@hotmail.com, "Robert KSA Mature Students Liaison Kovacic" <robertikovacic@yahoo.ca>, "KSA Richmond" <rcc@yourksa.ca>, "Sam KSA Richmond Officer Bliet" <comando_kitty@hotmail.com>, "Cassandra KSA Richmond Officer Dieudonne" <denim_beauty@hotmail.com>, "Rumin KSA Richmond Officer Mann" <evil_003@hotmail.com>, "Harvey KSA Richmond Rep Mann" <h_mann85@hotmail.com>, "Johnny KSA Richmond Rep Woo" <woojohnny@yahoo.ca>, "Kulvir KSA Richmond Staff Rep Gill" <K_Gill_87@hotmail.com>, "Kayce KSA Richmond Staff Rep Hopwood" <kc_hopwood@hotmail.com>, "Stella Fong KSA Staff - Richmond BOS" <richmondbos@yourksa.ca>, "Ivan KSA Volunteer Wangsaseputra" <ivanw85@hotmail.com>

Copy of this e-mail has been saved. The letter was also attached to the August 5, 2005 Council meeting agenda, as well as to the August 12, 2005 Richmond Campus Council agenda. In short, everyone should have had the chance to read the following by now:

"Steven H. Lee, Richmond Campus Director

July 26, 2005

Dear Members of KSA Council,

I've asked that Mohammad post this as a submission to Council, by attaching it under submissions to the next agenda of the KSA Council. It was e-mailed to members of Council on June 26, 2005 and was written further to the issue I rose at Council on Friday, July 22, 2005. I sent it out via e-mail and by attaching it to the agenda because not everyone was in attendance at that meeting.

It is in regards to the jokes regarding myself and fellow Richmond Representative Johnny Woo being called "Groper" and "Roper" as well as the spreading or joking regarding innuendo and rumour.

What began as an in-joke among a small group of people (and I'm just as guilty as many others are of this behaviour) has grown out of control and has become offensive to myself and Mr. Woo and may have unsoundly tarnished our character; and from this point forward we do not wish to see these kinds of joke occurring anymore – not about us or anyone else.

As I noted on Friday, the KSA Bylaws, under Article 1(3) states: "The Society recognizes the equality of all people and shall not discriminate on the basis of, but not limited to race, religion, gender, sexual orientation, nationality, language or socio-economic status."

We all work in an organization that is supposed to represent and fight for student rights and respect among equals.

I would further ask that if you hear anyone making these kind of jokes about anyone – we have a right not to participate in those kinds of jokes and have the power to say "hey guys, that's not appropriate – we shouldn't joke that way."

We in Richmond are not going to joke this way anymore about each other or anyone else and I would hope all members of Council and the KSA can have the self-respect and personal responsibility and will to do the same. I strongly believe that no one in the KSA should feel uncomfortable about working with anyone else here. If there has been anyone who has been hurt by Mr. Woo, or myself I apologize. And I hope that anyone who has participated in the above could do the same towards us.

I have known Mr. Woo for many years, and I can attest that he is of the utmost character – a hard worker, who cares about students and Kwantlen, a caring and fun individual.

And I'm proud to say that I've also had the pleasure of getting to know many of the people working in the KSA over the years and I have the utmost respect for everyone here and consider many of you to be my friends. So I know we all can act mature and still have fun without that fun being at the expense of others.

Should this kind of behavior continue, action will be taken by filing complaints with the General Manager under the KSA's Safe & Healthy Workplace Procedure, and / or the Ombudsperson. Further to that, action can be taken within the University College under Policy C.21. Student Conduct as well as outside the University College under the BC Human Rights Commission, the Employment Standards Act or even Civilly in a Court of Law for, but not limited to, liable and defamation of character.

Respectfully submitted,

- Steven Lee, Richmond Campus Director"

J. Next Meeting

The next regular meeting of RCC will be Friday, September 23, 2005 @ 2:00 pm (notice for date given on the September 9, 2005 agenda package). The deadline for reports and submissions will be due to Steve by no later than noon on Tuesday, September 20, 2005 @ Noon.

K. Adjournment

Being no further business to discuss, the meeting was adjourned with the following motion.

September 9

**Moved by Steve Lee, seconded by Cassandra Dieudonne,
THAT RCC adjourn the September 9, 2005 meeting at 3:30 pm.
(MOTION CARRIED UNANIMOUSLY)**

MOTION: RCC-2005-078

SUMMARY OF MOTIONS AT the September 9, 2005 RCC MEETING...

September 9 MOTION: RCC-2005-071
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the contents of the letter. BIFRT the letter be cc'd to members of Richmond Campus Council, the
complainant, to the Executive Board of Directors and to the Staff Supervisor, Pavan Bassi.
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