



Kwantlen Student Association

**Richmond Campus Council Special Meeting
MINUTES**

**Tuesday, October 21, 2005 @ 11:00 am
Richmond Campus, Room 1330**

Present: Samantha Blied, Richmond Campus Officer (Chair)
Cassandra Dieudonne, Richmond Campus Officer (By phone – 12:22 – 12:38 pm)
Kulvir Gill, Richmond Campus Staff-Representative (Noon – 12:18 pm)
Robert Kovacic, Mature Students Liaison, Richmond Campus KSA Volunteer
Steven Lee, Richmond Campus Director (Recorder)
Johnny Woo, Richmond Campus Representative

Regrets: Kayce Hopwood, Richmond Campus Staff-Representative (Regrets given in-person)
Harvey Mann, Richmond Campus Representative (Regrets sent by e-mail)
Rumin Mann, Richmond Campus Officer (Regrets given at September 9th Meeting)

A. Introductory Procedures

1. Call to Order
The meeting was called to order at 11:28 pm.
2. Confirmation of Chair
Samantha Blied chaired the meeting.
3. Confirmation of Recorder
Steve Lee recorded the meeting.
4. Adoption of Agenda
The agenda was adopted as presented.

B. Membership

1. Introductions
No introductions required.
2. New Members
No new members.
3. Declaration of Vacancies
No declaration of vacancies.

C. Approval of Minutes

October 21
Moved by Steven Lee, seconded by Johnny Woo,

MOTION: RCC-2005-089

**THAT RCC approve the September 23, 2005 meeting minutes as distributed via E-mail and as posted in the Richmond Campus Council Notice Binder.
(MOTION CARRIED)**

D. Presentations to Richmond Campus Council

No presentations to Richmond Campus Council.

E. Unfinished Business of the Previous Campus Council Meeting

No unfinished business.

F. Other Business – Including Notice of Motions

1. Office Issues – Possible Removal of Richmond Campus Staff-Representative (No. 1)

October 21

MOTION: RCC-2005-090

Moved by Steven Lee, seconded by Johnny Woo,

THAT Richmond Campus Council, under the authority granted to it under Richmond Campus Council 2.06 – Redistribution of Office Hours & Hiring of Extra Staff, recommend to the Interim-General Manager, the immediate removal of Richmond Campus Staff-Representative Mr. Kulvir Gill, under the authority granted to the General Manager under Article 17 (1) (ii) of the KSA Bylaws for failing to be an active participant in Richmond Campus Council activities as well as for:

- **Failing to attend numerous Richmond Campus Council meetings as per Richmond Campus Council Procedure 1.04, and for openly speaking against holding Campus Council meetings at the September 14, 2005 meeting of Council;**
- **Failing to submit any written reports to Richmond Campus Council for inclusion in Richmond Campus Council meeting agendas, as per paragraph 11 of Richmond Campus Council Procedure 1.07;**
- **Failing to adhere to Campus Council Procedure 2.02 – Office and Asset Security by removing assets and shelving belonging to the Richmond Campus Council KSA without first consulting Richmond Campus Council or bringing the idea of reallocating Richmond Campus Council assets and supplies forward for consideration at an official meeting of Richmond Campus Council;**
- **Failing to adhere to Richmond Campus Council Procedure 2.05 – Office / Lounge Cleanliness and Organization, by not ensuring that all supplies are neatly put away, that no debris are left lying around, and by not ensuring that chairs are pushed in and that garbage is emptied and for leaving lights and computers on;**
- **Failing to consistently complete log book entries in the Richmond Campus Council Log Book as per Richmond Campus Council Procedure 2.08 and as per the Executive Board of Directors Procedure for Reporting; *and***
- **Failing to improve office conduct towards others as per Richmond Campus Council Procedure 2.10 – Office Code of Conduct for Staff and as per Article 1 (2) of the KSA Bylaws, and as outlined in the memorandum delivered to Mr. Gill in September 2005.**

BIFRT upon termination Mr. Kulvir Gill be required to return his key to the Richmond Campus Council Office to the head of the Kwantlen University College Facilities Department on the Richmond Campus, Mr. Barry Mohring.

BIFRT Richmond Campus Council recommends to the Interim-General Manager that (because the position Mr. Gill held did not previously exist, and was created due to the void left by the removal of Ms. Kayce Hopwood as the duly elected Richmond Campus Representative and subsequent re-appointment with Mr. Gill as Staff-Representatives in June, 2005) that the hours allotted to Mr. Gill not be reallocated to any other outside student or individual; nor be they made available to any other member of Richmond Campus Council.

BIFRT the Richmond Campus Council recommend that money still be allotted for a fourth Richmond Campus Council representative in the 2006 budget, as the Richmond Campus may reach a population size of 6,000 students in Spring, 2006; which, as per Article 5 (3) of the KSA Bylaws, would require the creation of a fourth representative position on the Richmond Campus.

BIFRT Richmond Campus Council direct the Richmond Campus Director, Mr. Steven Lee, if he has not already done so, to forward to the Interim-General Manager copy of the September, 2005 memorandum that was given to Mr. Gill regarding concerns Campus Council had previously discussed at Campus Council meetings regarding his actions and behaviour as a Richmond Campus Council Staff-Representative.

BIFRT Richmond Campus Council directs the Richmond Campus Director, Mr. Steven Lee, to report on this motion in the next Richmond Campus Council report to the main KSA Council.

(Requires 2/3rds)

This was the motion as moved, as presented in the agenda package. A lot of discussion occurred and it was also noted that further concerns with Mr. Gill included his leaving the computers and office lights on at the end of the day, and leaving the office in a general state of disorder without cleaning it up at the end of his shift.

Roll call vote requested by Steve, no objection was presented to Roll Call Vote.

**Johnny Woo – Yes
Steve Lee – Yes
Samantha Bliak – Yes**

Although the motion was technically carried, Sam suggested right at the completion of the vote that we table the motion until the next meeting, when more people can be present to discuss and vote on this important motion. This will also give more time to learn the results of some of the ongoing investigations into Mr. Gill's conduct by the KSA and the institution.

At this time, Steve took time to try calling Cassandra on her cell, as she was on the way, to put her on speakerphone to have her participate in this portion of the meeting. She is unable to talk and will call back in about twenty minutes.

October 21 MOTION: RCC-2005-091
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT Richmond Campus Council defer its deliberations on MOTION: RCC-2005-090 until the next regularly scheduled meeting of Richmond Campus Council, to be discussed under “UNFINISHED BUSINESS.”
(MOTION CARRIED UNANIMOUSLY)

2. Fall 2005 Budget / Events Overhaul and Spring 2006 Preview (No. 2)

October 21 MOTION: RCC-2005-092
Moved by Johnny Woo, **seconded** by Steven Lee,
THAT Richmond Campus Council officially recognizes the cancellation of the fall 2005 Halloween event. BIFRT Richmond Campus Council postpones the Career Fair and the Sex Education fairs to the Spring 2006 Semester.
(Requires 2/3rds – MOTION CARRIED UNANIMOUSLY)

October 21 MOTION: RCC-2005-093
Moved by Johnny Woo, **seconded** by Steven Lee,
THAT Richmond Campus Council adopts the budget for the rest of the year (October to December, 2005) as presented on page 10 of this agenda.

October 21 MOTION: RCC-2005-094
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT Richmond Campus Council amend MOTION: RCC-2005-093 to add that “Fall Event Expense – Advertising Posters and Leaflets” be lowered by \$30.00, and that “Fall Event Expense – End-of-Semester Volunteer Recognition Night” be lowered by \$20.00 and that a new expense line item be created called “Fall Event Expense – Pay Per View Hockey Night” in the amount of \$50.
(AMENDMENT MOTION: RCC-2005-094 CARRIED UNANIMOUSLY)

(Requires 2/3rds – MOTION: RCC-2005-093 CARRIED UNANIMOUSLY)

October 21 MOTION: RCC-2005-095
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT \$450 be released from the Microwaves line item of the Richmond Campus Council budget, payable to Steven Lee, for the purchase of at least three (3) microwaves for use in the Richmond Campus Cafeteria. BIFRT Richmond Campus Council direct Steve Lee and Johnny Woo to work with facilities to ensure that a new bank of microwaves can be installed at the far end of the Cafeteria, in a new “microwave row” as previously discussed with facilities at the September 27, 2005 meeting. BIFRT up to \$75 be released from the advertising posters & leaflets of the Richmond Campus Council budget, payable to Steven Lee, to be used towards printing costs of printing leaflets and posters to advertise upcoming fall events.

October 21 MOTION: RCC-2005-096
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT all money in MOTION: RCC-2005-095 be payable to Johnny Woo, who shall work with Steve Lee to ensure that the items are purchased.

Given that Surrey is questioning Steve’s status as Director, should anything in the near future happen to disallow him as Director, to ensure that this motion can go forward and the things be purchased, it was felt that it would be better to have the money made out in Johnny’s name.

(AMENDMENT MOTION: RCC-2005-096 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-097

**Moved by Samantha Blied, seconded by Johnny Woo,
THAT RCC remove the printing of leaflets from MOTION: RCC-2005-095 and only allow posters up to 11 by 17 size, to be printed for advertising upcoming events.**

Sam feels this is more environmentally friendly, and notes that the lounge calendar could also be utilized to help advertise the events.

It was noted that leaflets could be printed for the full spring roster of events, as was done in the summer, but not for a shortened fall semester roster.

(AMENDMENT MOTION: RCC-2005-097 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-098

**Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council add to MOTION: RCC-2005-095 that the release of the pay per view expense line item to the appropriate organization is authorized to occur.**

It was noted that it may not be possible to get the upcoming Canucks pay per view games on October 27 and November 16, but should try to do so and should have the money ready to go if it is doable.

Kulvir Gill arrives at Noon, is brought up to speed on the budget motions and the motions presented regarding upcoming events. Kulvir asks a number of questions regarding the Canucks hockey nights and prizes for tournaments and it was noted sufficient money had been set aside to provide for these items.

(AMENDMENT MOTION: RCC-2005-098 CARRIED)

(Requires 2/3rds – MOTION: RCC-2005-095 CARRIED)

October 21

MOTION: RCC-2005-099

**Moved by Johnny Woo, seconded by Steven Lee,
BIRT Richmond Campus Council directs Kayce Hopwood and Cassandra Dieudonne to develop karaoke nights for the rest of the term. BIFRT Richmond Campus Council directs Kayce Hopwood to work with Robert Kovacic on organizing a Poker Tournament. BIFRT Richmond Campus Council directs at least one member of Richmond Campus Council to work with Robert Kovacic on organizing a Foosball Tournament. BIFRT Richmond Campus Council sets up a schedule in the office that people can sign-up to have at least one member of Richmond Campus Council to work on organizing upcoming Canucks hockey nights. BIRT Richmond Campus Council directs Steve Lee to continue work on the Spring 2005 fairs, and have sign-up work ready for Richmond Campus elected officials and volunteers to use by the end of October 2005. BIRT Richmond Campus Council directs Steve Lee to work with and assist Kayce Hopwood, Cassandra Dieudonne and Rumin Mann on researching and finalizing possible plans for a Spring 2006 dating game auction and bring those plans back to Richmond Campus Council for approval by no later than the first meeting in December. BIFRT Richmond Campus Council direct Steve Lee to organize an end of semester pub night, in consultation with at least three (3) other members of Richmond Campus Council who shall make the final decision on where**

to hold the event, and shall ensure that tickets and advertising for the event is posted by no later than the 2nd week of November.

Further discussion occurred on the various upcoming events and how they could be organized.

(MOTION: RCC-2005-099 CARRIED UNANIMOUSLY)

3. Volunteer Procedure (No. 3)

October 21

MOTION: RCC-2005-100

Moved by Steven Lee, seconded by Johnny Woo, THAT Richmond Campus Council adopt “Procedure 2.15: Volunteer Recognition” as presented.

Kulvir asked if this had already been adopted and it was noted that it was in development for awhile and was brought forward on October 11 as information only for final approval today.

(MOTION CARRIED UNANIMOUSLY)

Kulvir left at 12:18 pm.

F. Previous and Upcoming KSA Council meeting Review

1. Recommendation – Re: Harvey Man’s Situation (No. 4)

Attached. It was agreed to postpone this until the next regular meeting of Richmond Campus Council.

G. Richmond Campus Council Director’s Report (No. 4)

Attached.

H. Campus Council Member Reports, Motions and Log Book Review

1. Richmond Campus Staff-Representative – Kaycee Hopwood

No report received for the 4th meeting in a row, not present.

2. Richmond Campus Staff-Representative – Kulvir Gill

No report received for the 7th meeting in a row, arrived late, left early.

3. Richmond Campus Representative – Harvey Mann

No report received for the 10th meeting in a row, not present.

4. Richmond Campus Representative – Johnny Woo

Attached.

October 21

MOTION: RCC-2005-101

Moved by Johnny Woo, seconded by Steven Lee, THAT Richmond Campus Council place in its next report to Council a motion of non-confidence in the Kwantlen Student Association Executive Board of Directors, and recommend to Council the adoption of such a motion.

Johnny is upset about the fact that the executive continue to provide no reports to Council, they keep Council in the dark, they have a very bad lack of transparency in what they do, they have created a hostile work environment in the KSA along with other forms of maladministration.

(Row Call Vote Requested by Steve, no objection by Campus Council to holding a row call vote.

**Johnny Woo – Yes
Samantha Bliak – Yes
Steve Lee - Yes**

MOTION: RCC-2005-101 CARRIED UNANIMOUSLY)

At this time, Cassandra called and was on Steve’s speakerphone. She was quickly brought up to speed with what was happening at the meeting.

October 21

MOTION: RCC-2005-102

**Moved by Johnny Woo, seconded by --- ,
THAT Richmond Campus Council re-affirm the properly and democratically elected Steven Lee as the Campus Director. Also, that RCC reaffirm that on one is permitted to freely and without reasonable cause to give away stored prizes and gratuities purchased by the KSA or given by corporate donators. Finally, unless specified and given notice and reasonable explanations, all occupied positions and hours allotted in the Richmond are to be re-affirmed and respected.**

Steve noted that because the KSA already has rules, regulations and procedures setup to cover the above instances and as such, since you cannot make a motion to do something that is already being done, the motion should be ruled out of order.

(MOTION: RCC-2005-102 Ruled Out of Order)

- 5. Richmond Campus Officer – Samantha Bliak (No. 6)
No report received, written report circulated at the meeting by Samantha.

She noted that she has been meeting with the environmental protection program. They will help with the organization of the fair / forum event and will help get shirts for the event. She notes she will need to do up a budget for speakers and was very excited by the program’s involvement.

Samantha noted she has been hearing rumours that she won’t be paid for the hours she works and wants to ensure that she gets paid, especially for overtime in regards to the environmental fair she is working on. She noted that the office environment has been extremely negative and that at times she wants to just quit. She noted that she feels intimidated by Kulvir, who attacked her, shouting at her, asking what work had been done and where the motions were that supported her work on the environmental campaign. She feels that how Kulvir and Aaron and others are treating officials in Richmond and on the other campuses is horrible.

October 21

MOTION: RCC-2005-103

**Moved by Johnny Woo, seconded by Steve Lee,
THAT Richmond Campus Council recommend to the acting General Manager, Pavan Bassi, to pay Samantha the Overtime she puts in, provided that she is able to substantiate and show support for the work she is doing by continuing to keep a logbook of exactly what she does including the times and dates that the work is done as per Richmond Campus Council Procedures.**

(Samantha abstains – MOTION CARRIED UNANIMOUSLY)

- 6. Richmond Campus Officer – Cassandra Dieudonne
Attached. Cassandra concurred with Sam's feelings about the office environment.
- 7. Richmond Campus Officer – Rumin Mann
No report received for the 4th meeting in a row, not present.

I. Submissions

No submissions received.

J. Next Meeting

The next regular meeting of RCC will be Friday, November 4, 2005 @ 2:00 pm (notice for date given on the October 21, 2005 agenda package).

The deadline for reports and submissions will be due to Steve by no later than noon on Tuesday, November 1, 2005 @ Noon.

K. Adjournment

Being no further business to discuss, the meeting was adjourned with the following motion.

October 21

MOTION: RCC-2005-104

**Moved by Steve Lee, seconded by Cassandra Dieudonne,
THAT RCC adjourn the October 21, 2005 meeting at 12:38 pm.
(MOTION CARRIED UNANIMOUSLY)**

SUMMARY OF MOTIONS AT the September 23, 2005 RCC MEETING...

October 21

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BIFRT Richmond Campus Council directs the Richmond Campus Director, Mr. Steven Lee, to report on this motion in the next Richmond Campus Council report to the main KSA Council.

(Requires 2/3rds. Roll call vote requested by Steve, no objection was presented to Roll Call Vote.

Johnny Woo – Yes
Steve Lee – Yes
Samantha Bliak – Yes

October 21 MOTION: RCC-2005-091
Moved by Steven Lee, seconded by Johnny Woo,
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expense line item be created called “Fall Event Expense – Pay Per View Hockey Night” in the amount of \$50.

(AMENDMENT MOTION: RCC-2005-094 CARRIED UNANIMOUSLY)

(Requires 2/3rds – MOTION: RCC-2005-093 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-095

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October 21

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(AMENDMENT MOTION: RCC-2005-096 CARRIED UNANIMOUSLY)

October 21

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THAT RCC remove the printing of leaflets from MOTION: RCC-2005-095 and only allow posters up to 11 by 17 size, to be printed for advertising upcoming events.

(AMENDMENT MOTION: RCC-2005-097 CARRIED UNANIMOUSLY)

October 21

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Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council add to MOTION: RCC-2005-095 that the release of the pay per view expense line item to the appropriate organization is authorized to occur.

(AMENDMENT MOTION: RCC-2005-098 CARRIED)

(Requires 2/3rds – MOTION: RCC-2005-095 CARRIED)

October 21

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other members of Richmond Campus Council who shall make the final decision on where to hold the event, and shall ensure that tickets and advertising for the event is posted by no later than the 2nd week of November.

(MOTION: RCC-2005-099 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-100

Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council adopt "Procedure 2.15: Volunteer Recognition" as presented.
(MOTION CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-101

Moved by Johnny Woo, seconded by Steven Lee,
THAT Richmond Campus Council place in its next report to Council a motion of non-confidence in the Kwantlen Student Association Executive Board of Directors, and recommend to Council the adoption of such a motion.
(Row Call Vote Requested by Steve, no objection by Campus Council to holding a row call vote.)

Johnny Woo – Yes
Samantha Bliet – Yes
Steve Lee - Yes

(MOTION: RCC-2005-101 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-102

Moved by Johnny Woo, seconded by --- ,
THAT Richmond Campus Council re-affirm the properly and democratically elected Steven Lee as the Campus Director. Also, that RCC reaffirm that on one is permitted to freely and without reasonable cause to give away stored prizes and gratuities purchased by the KSA or given by corporate donators. Finally, unless specified and given notice and reasonable explanations, all occupied positions and hours allotted in the Richmond are to be re-affirmed and respected.
(MOTION: RCC-2005-102 Ruled Out of Order)

October 21

MOTION: RCC-2005-103

Moved by Johnny Woo, seconded by Steve Lee,
THAT Richmond Campus Council recommend to the acting General Manager, Pavan Bassi, to pay Samantha the Overtime she puts in, provided that she is able to substantiate and show support for the work she is doing by continuing to keep a logbook of exactly what she does including the times and dates that the work is done as per Richmond Campus Council Procedures.

(Samantha abstains – MOTION CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-104

Moved by Steve Lee, seconded by Cassandra Dieudonne,
THAT RCC adjourn the October 21, 2005 meeting at 12:38 pm.
(MOTION CARRIED UNANIMOUSLY)