



Kwantlen Student Association

Richmond Campus Council – Meeting Agenda

**Tuesday, October 21, 2005 @ 11:00 am
Richmond Campus KSA**

- | | | |
|-----------|---|-------|
| A. | Introductory Procedures | 11:00 |
| | 1. Call to Order | |
| | 2. Confirmation of Chair | |
| | 3. Confirmation of Recorder | |
| | 4. Adoption of Agenda | |
| B. | Membership | |
| | 1. Introductions | |
| | 2. New Members | |
| | 3. Declaration of Vacancies | |
| C. | Approval of Minutes | |
| | BIRT RCC approves the September 23, 2005 and October 11, 2005 meeting minutes as distributed via E-mail and as posted in the Richmond Campus Council Notice Binder. | |
| D. | Presentations to Richmond Campus Council | |
| E. | Unfinished Business of the Previous Campus Council Meeting | |
| F. | Other Business – Including Notice of Motions | 11:20 |
| | 1. Office Issues – Possible Removal of Richmond Campus Staff-Representative (No. 1 – pages 2-3) | |
| | 2. Fall 2005 Budget / Events Overhaul and Spring 2006 Preview (No. 2 – pages 4-10) | |
| | 3. Proposed Procedure 2.15 – Volunteer Recognition (No. 3 – pages 11-13) | |
| G. | Previous and Upcoming KSA Council Meeting Review | |
| | 1. Recommendation – Re: Harvey Mann's Situation (No. 14-17) | |
| | 2. Other KSA Issues (Possible In-Camera Session) | |
| H. | Richmond Campus Council Director's Report (No. 5 – pages 18-21) | 12:15 |
| I. | Campus Council Member Reports, Motions & Log Book Review | |
| | 1. RCC Staff Rep – Kayce Hopwood (No Report Received – 4 th meeting in a row) | 12:20 |
| | 2. RCC Staff Rep – Kulvir Gil (No Report Received – 7 th meeting in a row) | |
| | 3. RCC Rep – Harvey Mann (No Report Received – 10 th meeting in a row) | |
| | 4. RCC Rep – Johnny Woo (No. 6 – page 22) | |
| | 5. RCC Officer – Samantha Bliet (No Report Received) | |
| | 6. RCC Officer – Cassandra Dieudonne (No. 7 – page 23) | |
| | 7. RCC Officer – Rumin Mann (No Report Received – 4 th meeting in a row) | |
| J. | Submissions | 12:25 |
| | Next Regular Meeting – Friday, November 4, 2005 @ 2:00 pm | |
| | Note: <u>Agenda items & reports due to Steve on Tuesday, November 1, 2005 @ Noon</u> | |
| | Note: Due to issues with posting to http://www.myksa.ca/ / http://www.yourksa.ca/ minutes & agendas for RCC meetings will be posted online @ http://www.steveleenow.net/ | |
| K. | Adjournment | 12:30 |



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 1, Item F.1. – Office Issues – Possible Removal of Richmond Campus Staff-Representative
Time: 11:20 – 11:35 pm (15 minutes)

I've continued to receive complaints and concerns from many Richmond Campus elected officials, staff members and students regarding Kulvir.

With regret and without prejudice, as well as based on the past warnings (both verbal and oral) that Mr. Gill has received, I am regretfully forced to bring forward the following motion...

BIRT Richmond Campus Council, under the authority granted to it under Richmond Campus Council 2.06 – Redistribution of Office Hours & Hiring of Extra Staff, recommend to the Interim-General Manager, the immediate removal of Richmond Campus Staff-Representative Mr. Kulvir Gill, under the authority granted to the General Manager under Article 17 (1) (ii) of the KSA Bylaws for failing to be an active participant in Richmond Campus Council activities as well as for:

- **Failing to attend numerous Richmond Campus Council meetings as per Richmond Campus Council Procedure 1.04, and for openly speaking against holding Campus Council meetings at the September 14, 2005 meeting of Council;**
- **Failing to submit any written reports to Richmond Campus Council for inclusion in Richmond Campus Council meeting agendas, as per paragraph 11 of Richmond Campus Council Procedure 1.07;**
- **Failing to adhere to Campus Council Procedure 2.02 – Office and Asset Security by removing assets and shelving belonging to the Richmond Campus Council KSA without first consulting Richmond Campus Council or bringing the idea of reallocating Richmond Campus Council assets and supplies forward for consideration at an official meeting of Richmond Campus Council;**
- **Failing to adhere to Richmond Campus Council Procedure 2.05 – Office / Lounge Cleanliness and Organization, by not ensuring that all supplies are neatly put away, that no debris are left lying around, and by not ensuring that chairs are pushed in and that garbage is emptied and for leaving lights and computers on;**
- **Failing to consistently complete log book entries in the Richmond Campus Council Log Book as per Richmond Campus Council Procedure 2.08 and as per the Executive Board of Directors Procedure for Reporting; *and***
- **Failing to improve office conduct towards others as per Richmond Campus Council Procedure 2.10 – Office Code of Conduct for Staff and as per Article 1**

Kwantlen Student Association

(2) of the KSA Bylaws, and as outlined in the memorandum delivered to Mr. Gill in September 2005.

BIFRT upon termination Mr. Kulvir Gill be required to return his key to the Richmond Campus Council Office to the head of the Kwantlen University College Facilities Department on the Richmond Campus, Mr. Barry Mohring.

BIFRT Richmond Campus Council recommends to the Interim-General Manager that (because the position Mr. Gill held did not previously exist, and was created due to the void left by the removal of Ms. Kayce Hopwood as the duly elected Richmond Campus Representative and subsequent re-appointment with Mr. Gill as Staff-Representatives in June, 2005) that the hours allotted to Mr. Gill not be reallocated to any other outside student or individual; nor be they made available to any other member of Richmond Campus Council.

BIFRT the Richmond Campus Council recommend that money still be allotted for a fourth Richmond Campus Council representative in the 2006 budget, as the Richmond Campus may reach a population size of 6,000 students in Spring, 2006; which, as per Article 5 (3) of the KSA Bylaws, would require the creation of a fourth representative position on the Richmond Campus.

BIFRT Richmond Campus Council direct the Richmond Campus Director, Mr. Steven Lee, if he has not already done so, to forward to the Interim-General Manager copy of the September, 2005 memorandum that was given to Mr. Gill regarding concerns Campus Council had previously discussed at Campus Council meetings regarding his actions and behaviour as a Richmond Campus Council Staff-Representative.

BIFRT Richmond Campus Council directs the Richmond Campus Director, Mr. Steven Lee, to report on this motion in the next Richmond Campus Council report to the main KSA Council.

(Requires 2/3rds)



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 2, Item F.2. – Fall 2005 Budget / Events Overhaul and Spring 2006 Preview
Time: 11:35 – 11:50 pm (15 minutes)

As you know, due to the internal strife at the KSA, the on-campus FUBAR HALLOWEEN MASQUERADE PARTY fell through. As you also know, with the possibility of the FUBAR event, the plans for our own Wild Coyote event were placed on hold, but was also cancelled because time for organizing both events simply ran out. I still want to see if we can do something for end of semester, but in the budget revisions I will not plan on counting any revenue from such an event in case it does not go through. We'll see about doing something either at Wild Coyote or at Legends, either on our own or with BLUELIGHT and perhaps getting a local artist to play or doing it on a hockey night. I feel bad about Halloween not happening with BLUELIGHT and want to make that up to them.

I also propose that we postpone our Career and Sex Education Fair to the spring semester for the following reasons:

- More time allowed for sign-ups;
- More time to get clubs such as the KWANTLEN MARKETING ASSOCIATION, as well as the KWANTLEN PSYCHOLOGY SOCIETY & the KWANTLEN SOCIOLOGY SOCIETY involved;
- More time to get KUC programs such as JOB PLACEMENT involved;
- No money in fall budget for staging – which we will have to now rent because Surrey has not purchased the stage that money was moved for in January, 2005;
- Sex Education Fair, which could be held on February 15, 2005, could tie in nicely to Valentine's day and spring "love is in the air" activities such as the dance and dating auction;

Instead, I'd like us to spend the fall focused on:

- Signing-up organizations for the spring events;
- Finalizing plans for the dating game;
- Finalizing plans for possible on campus dance;
- Getting the karaoke nights going this fall;
- Getting hockey nights going on this fall;
- Purchase new microwaves for the cafeteria;
- Assist PR students with their fundraising needs;
- Getting tournaments organized and done.

BIRT Richmond Campus Council officially recognizes the cancellation of the fall 2005 Halloween event. BIFRT Richmond Campus Council postpones the Career Fair and the Sex Education fairs to the Spring 2006 Semester. (Requires 2/3rds)

Kwantlen Student Association

<http://www.yourksa.ca/>

As such, I've developed a new budget that reflects the above changes.

BIRT Richmond Campus Council adopts the budget for the rest of the year (October – December, 2005) as presented on page 10 of this agenda. (Requires 2/3rds)

The following

BIRT \$450 be released from the Microwaves line item of the Richmond Campus Council budget, payable to Steven Lee, for the purchase of at least three (3) microwaves for use in the Richmond Campus Cafeteria. BIFRT Richmond Campus Council direct Steve Lee and Johnny Woo to work with facilities to ensure that a new bank of microwaves can be installed at the far end of the Cafeteria, in a new “microwave row” as previously discussed with facilities at the September 27, 2005 meeting. (Requires 2/3rds)

BIRT up to \$75 be released from the advertising posters & leaflets of the Richmond Campus Council budget, payable to Steven Lee, to be used towards printing costs of printing leaflets and posters to advertise upcoming fall events.

The following are motions to get work done on upcoming events...

BIRT Richmond Campus Council directs Kayce Hopwood and Cassandra Dieudonne to develop karaoke nights for the rest of the term.

BIFRT Richmond Campus Council directs Kayce Hopwood to work with Robert Kovacic on organizing a Poker Tournament.

BIFRT Richmond Campus Council directs at least one member of Richmond Campus Council to work with Robert Kovacic on organizing a Foosball Tournament.

BIFRT Richmond Campus Council directs at least one member of Richmond Campus Council to work on organizing hockey nights.

BIRT Richmond Campus Council directs Steve Lee to continue work on the Spring 2005 fairs, and have sign-up work ready for Richmond Campus elected officials and volunteers to use by the end of October 2005.

BIRT Richmond Campus Council directs Steve Lee to work with and assist Kayce Hopwood, Cassandra Dieudonne and Rumin Mann on researching and finalizing possible plans for a Spring 2006 dating game auction and bring those plans back to Richmond Campus Council for approval by no later than the first meeting in December.

BIFRT Richmond Campus Council direct Steve Lee to organize an end of semester pub night, in consultation with at least three (3) other members of Richmond Campus Council who shall make the final decision on where to hold the event, and shall ensure that tickets and advertising for the event is posted by no later than the 2nd week of November.

KSA Richmond Campus Council - 2005 BUDGET ACTIVITY WORKSHEET

Jan 1 Base Budget, January 2005 **\$6,900**

December Budget Activity to Move from 2005 Budget		Released	Earned	Spent	Balance
Dec 17	EXPENSE - SLIPKNOT Deposit	500		500	
Dec 17	EXPENSE - Chiapas Deposit	400		400	
Dec 17	EXPENSE - One Man Star Wars Deposit (Charles Ross)	400		400	
Total Spent in December out of 2005 Budget				800	
Total Earned in December towards 2005 Budget				0	
BALANCE FORWARD to January					6100

January Budget Activity		Released	Earned	Spent	Balance
Jan	No Activity				
Total Spent in January				0	
BALANCE FORWARD to February					6100

February Budget Activity		Released	Earned	Spent	Balance
Feb 2	REVENUE - Welcome Week BBQ for Tsunami Relief		189.44		
Feb 11	REVERSAL of ONE MAN STAR WARS DEPOSIT (Charles Ross)		400		
Feb 11	EXPENSE - Foosball Repair Labour (\$9.50 * 2 hours)	19		19	
Feb 11	EXPENSE - 2nd SLIPKNOT Deposit	400		400	
Feb 11	EXPENSE - ROWE EVENTS Staging Rental	337.44		337.44	
Feb 11	EXPENSE - Karoke Machine	510		510	
Feb 11	EXPENSE - Desktop Publishing & Laminating	310.76		276.27	
Feb 11	EXPENSE - 2nd BBQ	150		150	
Feb 25	REVENUE - 2nd BBQ		86.86		
Feb 25	EXPENSE - Further BBQ Expenses	18.62		18.62	
Feb 25	EXPENSE - Shelving & Storage Supplies	97.54		97.54	
Feb 25	EXPENSE - Desktop Publishing & Laminating	72.74		72.74	
Feb 25	EXPENSE - Color Printer	512.98		512.98	
Feb 25	EXPENSE - VHS VCR	182.33		139.92	
Feb 25	EXPENSE - Money Released for Tsunami Relief	389.44		389.44	
Total Spent in February				2923.95	
Total Earned in February				676.3	
BALANCE FORWARD to March					3852.35

March Budget Activity		Released	Earned	Spent	Balance
March 11	EXPENSE - Remaining Slipknot Funds	1105		1105	
March 11	REVERSAL of 2nd Slipknot Deposit		400		
March 25	REVENUE - Slipknot Ticket Sales (3 @ \$7)		31		
March 25	EXPENSE - ROWE EVENTS Staging Rental	371.64		371.64	
Total Spent in March				1476.64	
Total Earned in March				431	
BALANCE FORWARD to April					2806.71

April Budget Activity		Released	Earned	Spent	Balance
April	EXPENSE - Langley Pub Night (Moved by Main Council)	125		125	
April 8	EXPENSE - Bunnies for Prizes	200		115.14	
April 8	EXPENSE - Foosball Table Acquisition	100		100	
April 8	EXPENSE - Foosball Table Repair Parts	78.17		78.17	
April 8	EXPENSE - Foosball Table Labour (\$9.50 * 2 hours)	19		19	
April 8	EXPENSE - Cookies for Facilities, Bookstore, etc.	25		19.96	
Total Spent in April				457.27	
Total Earned in April					
BALANCE FORWARD to June (No activity in May)					2349.44

June Budget Activity		Released	Earned	Spent	Balance
June 3	EXPENSE - Candy Fair Items	340		423.2	
June 3	EXPENSE - Summer Advertising	202.36		202.36	
June 3	EXPENSE - 6 Foosballs	6.68		6.68	
June 3	EXPENSE - Remaining Chiapas Funds	800		800	
June 3	EXPENSE - ROWE EVENTS Staging Rental	337.44		337.44	
June 3	EXPENSE - Orientation Lunch	47		47	
June 17	EXPENSE - Shelving & Storage Supplies	104.37		104.37	
June 21	REVENUE - Pancake Breakfast		56.98		
June 29	REVENUE - BBQ Donations		86.25		
Total Spent in June				1921.05	
Total Earned in June				143.23	
BALANCE FORWARD to July					571.62

July Budget Activity		Released	Earned	Spent	Balance
July 15	EXPENSE - Canada Day Expenses (Food, Prizes, Decorations)	133.02		133.02	
July 15	REVERSAL of Color Printer Purchase		512.98		
July 15	EXPENSE - Poker Tables & Supplies	475		421.83	
Total Spent in July				554.85	
Total Earned in July				512.98	
BALANCE FORWARD to August					529.75

August Budget Activity		Released	Earned	Spent	Balance
August 5	REVENUE - Pancake Breakfast Donations & Candy Sale Funds		412		
August 5	REVENUE - Pub Night Ticket Sales (10 @ \$5)		50		
August 5	EXPENSE - Pub Night Appetizers	48.15		48.15	
August 12	EXPENSE - Foosball Table Parts	50		43.54	
August 12	EXPENSE - Candy Sale Fundraiser			103.73	
August 17	REVENUE - Candy Sale Fundraiser		157.5		
August 17	REVENUE - Chiapas Ticket Sales		56		
August 19	REVENUE - Candy Sale Fundraiser		118.72		
Total Spent in August				195.42	
Total Earned in August			794.22		
BALANCE FORWARD to September					1128.55

September Budget Activity		Released	Earned	Spent	Balance
September 1	REVENUE - BBQ Donations		344.63		
August 5	EXPENSE - Money Released for Hurricane Relief	206.78		206.78	
Total Spent in September				206.78	
Total Earned in September			344.63		
BALANCE FORWARD to October					1266.4

REVISED 2005 Summer & Fall Semester Budget (May - December, 2005)
 Approved on JULY 15, 2005

Corrected Balance Forward, RCC Budget (as of May 1, 2005) 2339.44

Available Funding & Revenue Projections	Projected	To Date	Remaining	Percent to Budget	
Summer Funding Allocation (\$2,339.44 * 0.20)	450	450	0	100.000%	
Summer Event - BBQ Donations Revenue (\$50 @ 1 BBQ)	50	80.25	30.25	160.500%	Turned In
Summer Event - Chiappas Show Revenue (June 2, 6 @ \$7 each)	42	56	14	133.333%	
Summer Event - Car Wash Revenue (\$40 * 3 washes)	120	0	-120	0.000%	
Summer Event - Ice Cream & Candy Fair Fundraiser Revenue (\$40 @ 3 events)	120	636.74	516.74	530.617%	Turned In
Summer Event - Pancake Breakfast Revenue (\$3 / serving @ 40 servings)	120	56.98	-63.02	47.483%	Turned In
Summer Event - Canada Day Sign-Ups (2 Companies @ \$50 each)	100	0	-100	0.000%	
Summer Event - Canada Day Pub Night Ticket Sales (June 29, 0 @ \$5 each)	0	0	0		
Summer Event - End of Term Pub Night Ticket Sales (August 5, 45 @ \$5 each)	225	50	-175	22.222%	Turned In
Summer Event - Bottle Drive	40	0	-40	0.000%	
Fall Funding Allocation (Remainder - \$2,339.44 - 450)	1889.44	1889.44	0	100.000%	
Fall Event - Welcome Week BBQ (\$125 @ 1 BBQ)	125	344.63	219.63	275.704%	
Fall Event - Welcome Week Pub Night Ticket Sales - CANCELLED	0	0	0		
Fall Event - "I Don't Understand Women" Revenue (November 16, 95 @ \$7 each)	665	0	-665	0.000%	
Fall Event - Career Fair Signups (October 12, 5 Companies @ \$75 Each)	375	0	-375	0.000%	
Fall Event - Halloween @ Wild Coyote (October 31, 100 Tickets @ \$10 each)	1000	0	-1000	0.000%	
Fall Event - End of Term Pub Night Ticket Sales (December, 30 @ \$5 each)	150	0	-150	0.000%	
Reversal of Spring Color Printer Purchase	512.98	512.98	0	100.000%	
	5984.42	4077.02	-1907.4	68.127%	

Summer Revenue Projection Needed to Balance	817	879.97	62.97	107.707%
Fall Revenue Projection Needed to Balance	2190	344.63	-1845.37	15.737%
TOTAL REVENUE PROJECTION NEEDED TO BALANCE IN 2005	3007			

0

Expenses					
Summer Event Expense - Chiappas Show (includes \$400 downpayment)	1,200	1,200	0	100.000%	
Summer Event Expense - Staging Rental for Chiappas	337.44	337.44	0	100.000%	
Foosball Repairs	50	0	-50	0.000%	
Storage & Shelving Costs Expense	104.37	104.37	0	100.000%	
Summer Event Expense - Advertising (Posters & Leaflets)	215	202.36	-12.64	94.121%	
Summer Event Expense - Candy & Ice Cream Purchase	340	443.73	103.73	130.509%	
Summer Event Expense - Canada Day BBQ	210	133.02	-76.98	63.343%	
Summer Event Expense - Appetizers @ Pub Nights	100	50	-50	50.000%	
Summer Event Expense - August Orientations (BBQ?)	200	0	-200	0.000%	
Fall Event Expense - BBQ Proceeds to Non-Profit Organization (Hurricane Relief)	0	206.78	206.78		
Fall Event Expense - Advertising Posters & Leaflets	414.19	0	-414.19	0.000%	
Fall Event Expense - Norman Nawrocki Sex-Ed Show	1,500	0	-1500	0.000%	
Fall Event Expense - Condoms & Fruit for Norman Nawrocki Sex-Ed Show	90	0	-90	0.000%	
Fall Event Expense - Dinner for Norman Nawrocki Sex-Ed Show Volunteers	100	0	-100	0.000%	
BlueLite Entertainment - Halloween Organizers (they take a percentage of door)	0	0	0		
Fall Expense - Microwaves for Cafeteria	400				
Fall Event Expenses - Career Fair / Drug Fair / Sex Fair Expenses	75	0	-75	0.000%	
Fall Event Expense - Holiday Lounge Get-Together for Volunteers	100	0	-100	0.000%	
Poker Table Supplies Expense	425	421.83	-3.17	99.254%	
Contingency **	123.42	61.43	-61.99	49.773%	
	5984.42	3160.96	-2423.46	52.820%	

Notes on 2nd page...

63.84 191.52
 148.1886
 339.7086

BIRT we remove the Lounge Steamcleaning Expense of \$175 and move that amount to a new line item called "Fall Expense - Microwaves for Cafeteria." BIFRT we move \$50 from the Poker Table Supplies Expense line item to the "Microwaves for Cafeteria" line item. BIFRT we move \$125 from the "Fall Event Expenses - Career Fair / Drug Fair / Sex Fair Expenses" line item to the "Microwaves for Cafeteria" line item. BIFRT we move \$50 from the "Holiday Lounge Get-Together for Volunteers" Line Item to the "Microwaves for Cafeteria" line item. BIFRT \$400 be released to Steven Lee for the purchase of Microwaves for the Cafeteria. BIFRT the Campus Director notify facilities of the purchase and the amps required for each microwave, so that they can proceed with renovating the area in the cafeteria where the microwaves will be setup with the proper power so that all four units can be operational at once. BIFRT the Campus Director ask that power for up to 6 microwaves be provided, so that the KSA could possibly provide up to two more Microwaves for use by students in Spring 2006.

**FINAL REVISED 2005 Fall Semester Budget (October - December, 2005)
For Approval**

Corrected Balance Forward, RCC Budget (as of October 19, 2005) 1266.4

Available Funding & Revenue Projections	Projected	To Date	Remaining	Percent to Budget
Fall Funding Allocation (Remainder)	1266.4	1266.4	0	100.000%
Fall Event Revenue - Welcome Week BBQ (\$125 @ 1 BBQ)	125	344.63	219.63	275.704%
Fall Event Revenue - Poker Tournament (10 people @ \$5 per Person Entrance Fee Paid)	50	0	-50	
Fall Event Revenue - Foosball Tournament (10 people @ \$5 per Person Entrance Fee Paid)	50	0	-50	0.000%
Fall Event Revenue - Donations for Hockey Night Snacks & Drinks	75			
Fall Event Revenue - End of Term Pub Night Ticket Sales (December, 30 @ \$5 each)	150	0	-150	0.000%
	1716.4	1611.03	-30.37	93.861%

Fall Revenue Projection Needed to Balance	450	344.63	-105.37	76.584%
TOTAL REVENUE PROJECTION NEEDED TO BALANCE IN 2005	450			

0

Expenses

Fall Event Expense - BBQ Proceeds to Non-Profit Organization (Hurricane Relief)	206.78	206.78	0	
Fall Event Expense - Advertising Posters & Leaflets	130	0	-130	0.000%
Fall Event Expense - Prizes for Poker Tournament *	185	0	-185	0.000%
Fall Event Expense - Prizes for Foosball Tournament *	185	0	-185	0.000%
Fall Event Expense - Snacks & Drinks for Hockey Nights	100	0	-100	0.000%
Fall Event Expense - PR Program Fundraiser (or other event if PR students turn us down)	175	0	-175	0.000%
Fall Event Expense - End-of-Semester Volunteer Recognition Event	125	0	-125	0.000%
Fall Event Expense - Prizes for End of Semester Pub Night *	125	0	-125	0.000%
Fall Expense - Microwaves for Cafeteria	450	0	-450	0.000%
Contingency **	34.62	0	-34.62	0.000%
	1716.4	206.78	-1509.62	12.047%

* Prizes purchased for various events, if not used at that event may be used at a future event.

** Upon completion of spending for an event, any unspent amounts in the various expense line items shall go into the contingency line item.



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 3, Item F.3. – Proposed Procedure 2.15 – Volunteer Recognition
Time: 11:50 – 12:05 pm (15 minutes)

Attached is a draft of a new volunteer recognition procedure. I was directed to produce this at the September 23, 2005 meeting of Richmond Campus Council. It's far from perfect, but serves the intent and purpose that was laid out on September 23. I may or may not bring back revisions to this procedure after a sober second look but recommend its adoption today to ensure that the procedure is in place.

Therefore, BIRT Richmond Campus Council adopts Procedure 2.15 – Volunteer Recognition as presented.

Richmond Campus Council Procedure 2.15

Title: Volunteer Recognition
Adpoted:

1. Pursuant to the Kwantlen Student Association's Executive Volunteer Procedure, Richmond Campus Council understands the importance of recognizing the participation and contribution of Richmond Campus students and the organizational support and input they provide to Richmond Campus Council events and activities.
2. Pursuant to the KSA's Volunteer Procedure, Richmond Campus Council shall ensure that a logbook is kept to track the hours and work that individual students contribute to Richmond Campus Council events and activities.
3. Regular volunteer recognition activities...
 - a. The Richmond Campus Director shall ensure that all volunteer contributions are reported to Council on a monthly basis in the written Richmond Campus Council report submission.
 - b. Richmond Campus Council shall not fail to set aside funding for volunteer recognition on a semester-by-semester basis. Forms of recognition may include, but shall not be limited to:

- i. The organization of an end-of-semester volunteer recognition party, which may be held on or off campus; *and*
 - ii. The acquisition and handing out of gifts or prizes to recognize significant volunteer achievement.
 - c. During event planning, funding or the acquisition of donations shall occur, to provide snacks, drinks and prizes to volunteers working during long events such as Welcome Week;
 - d. Letters and / or certificates of recognition may be designed, printed and distributed to active volunteers on an annual basis, with such letters and / or certificates detailing the hours and / or type of work contributed by a volunteer to Richmond Campus Council.
 - e. Finally, upon request, the Campus Director shall write letters of reference and / or recommendations detailing a volunteer's work for Richmond Campus Council, for that volunteer to use when seeking employment.
- 4. KSA Participation Award Recipient Selection Procedure...
 - a. The Richmond Campus Council recognizes the importance of selecting one volunteer to be its recommendation to the Kwantlen Financial Awards Office as the recipient of the Richmond Campus allotment from the endowed KSA Participation Award.
 - b. As of September, 2005, the requirements for receiving the Participation Award are as follows:
 - (f) Kwantlen Student Association Participation Awards**

Through the efforts of former Student Association Vice President, Mike de Koning, and the Student Association, awards are offered to students who have demonstrated support for the Student Association. The main criteria for these awards will be demonstrated participation in Student Association activities, such as volunteering service or having service recognized by the Student Association. Applications for these awards will include a letter of recommendation from the Student Association documenting that the student has volunteered and is in good standing. Other criteria include: financial need; GPA of 3.0 or greater. There is one award for each Kwantlen University College campus. The campus on which the student takes the majority of courses will be considered to be the home campus.

Amount: 4 x \$500. **Application Deadline:** September 30
 - c. By no later than September 15, the Campus Director shall prepare a report that summarizes the contributions of all volunteers and bring that report to an in-camera session of Richmond Campus Council.
 - d. Deliberation on who shall receive the award shall occur in-camera with only voting members of Richmond Campus Council being allowed to attend.
 - e. Paragraph (d) above does not preclude Richmond Campus Council's ability to invite and question other students or staff of the Society during the in-camera

session about the volunteer contributions that have been made, but such participants shall not be allowed to remain for the entire duration of the deliberation, just during the question and answer session.

- f. In addition to the criteria listed under paragraph 4(b) above, Richmond Campus Council shall use the following points as a guideline for deciding on who shall be recommended to receive the award:
 - i. The involvement with Student Association should have occurred between October of the pervious year until September of the current year;
 - ii. A significant level of volunteering that is consistent and beneficial to the operations of the Student Association on the Richmond Campus;
 - iii. Consistent commitment shown by attending RCC meetings;
 - iv. Being involved with KSA committees; *and*
 - v. Demonstrating continued interest, initiative and commitment to the projects and work that they do.
- g. It is important to note that a significant involvement over the period of only a few months may also be recognized. That is, the involvement does not have to have occurred continuously throughout the entire year described in paragraph 4(c)(i) above and Campus Council may chose to recognize involvement that occurred only over a short period of time, so long as that work effectively demonstrates and meets the criteria listed under paragraph 4(c).
- h. The final decision on who to grant an award shall be made through a Two-Thirds (2/3rds) Resolution of Campus Council.
 - i. There shall be no limits as to how many times a volunteer may receive the award, so long as the criteria listed above are met.
 - j. In the situation where two equally qualified candidates are up for consideration, preference shall be given to the candidate who has not received the Participation Award in the past;
 - k. Once a decision has been made to recommend a volunteer for the award, the campus director shall write and submit an official letter on behalf of Richmond Campus Council to Financial Awards documenting the achievements of that volunteer by no later than September 25 of that year.



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 4, Item G.1. – Recommendation – Re: Harvey Mann's Situation
Time: 12:05 – 12:10 pm (5 minutes)

Attached is a letter from Harvey regarding his office hours, as well as a response I sent to him regarding how he could do his hours this fall. It seems however, that my suggestion(s) don't work for Harvey, as it seems that he has not done any hours lately.

Overall, Harvey is a good worker and does fill out the logbook when he is here, and has shown initiative to take part in meetings when his schedule allows and he helps to the best of his ability when asked to.

As such, I think we should recommend asking Council for an unpaid leave of absence for Harvey, effective until December 31, 2005, with the leave being revisited in January 2006. If his spring schedule allows, he can return to work, or if he cannot, then perhaps his hours at that time can be re-allocated to someone else who is available to do help out, as our spring term is shaping up to be a busy one.

I think this is fair, if he does work, then he can work, nothing would stop him from coming in and doing hours should he find the time in the near future. More importantly, it would also help ensure that he wouldn't get removed from Council under the abandonment of office regulations.

BIRT Richmond Campus Council request Council to grant Representative Harvey Mann a leave of absence effective for the fall 2005 semester, from September 16th, 2005 until December 31, 2005.

[Print - Close Window](#)

From Harvey M Fri Sep 16 00:13:55 2005

X-Apparently-To: steveleenow@yahoo.com via 206.190.49.13; Fri, 16 Sep 2005 00:14:09 -0700

X-Originating-IP: [65.54.175.21]

Return-Path: <h_mann85@hotmail.com>

Authentication-Results: mta103.mail.scd.yahoo.com from=hotmail.com; domainkeys=neutral (no sig)

Received: from 65.54.175.21 (EHLO hotmail.com) (65.54.175.21) by mta103.mail.scd.yahoo.com with SMTP; Fri, 16 Sep 2005 00:14:09 -0700

Received: from mail pickup service by hotmail.com with Microsoft SMTPSVC; Fri, 16 Sep 2005 00:13:55 -0700

Message-ID: <BAY104-F111FAEA2E85024AFF6962F9910@phx.gbl>

Received: from 65.54.175.208 by by104fd.bay104.hotmail.msn.com with HTTP; Fri, 16 Sep 2005 07:13:55 GMT

X-Originating-IP: [65.54.175.208]

X-Originating-Email: [h_mann85@hotmail.com]

X-Sender: h_mann85@hotmail.com

In-Reply-To: <20050912214028.31626.qmail@web52905.mail.yahoo.com>

From: "Harvey M" <h_mann85@hotmail.com>

To: steveleenow@yahoo.com

Bcc:

Subject: Regarding Office Hours for Harvey Mann

Date: Fri, 16 Sep 2005 00:13:55 -0700

Mime-Version: 1.0

Content-Type: text/plain; format=flowed

X-OriginalArrivalTime: 16 Sep 2005 07:13:55.0589 (UTC) FILETIME=[33219B50:01C5BA8E]

Content-Length: 839

Hey Steve,
Its Harvey, I'm sorry I havent contacted you in the last little while. Regarding my office hours, at the present time I have a full time job Monday-Friday from 9AM to 5PM. I also have classes during the evenings of Monday and Wednesday. I am taking a second year math course so would need some time to do homework. So please email me or call me so we can arrange a time for my office hours or what my other options are. Thank you.

Harvey Mann

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<http://join.msn.com/?pgmarket=en-ca&page=byoa/prem&xAPID=1994&DI=1034&SU=http://hotn>
Start enjoying all the benefits of MSN® Premium right now and get the

[Print - Close Window](#)

From Steve Lee Fri Sep 16 03:49:13 2005

Received:	from [24.82.227.130] by web52904.mail.yahoo.com via HTTP; Fri, 16 Sep 2005 03:49:13 EDT
Date:	Fri, 16 Sep 2005 03:49:13 -0400 (EDT)
From:	"Steve Lee" <steveleenow@yahoo.com>
Subject:	Re: Regarding Office Hours for Harvey Mann
To:	"Harvey M" <h_mann85@hotmail.com>
In-Reply-To:	<BAY104-F111FAEA2E85024AFF6962F9910@phx.gbl>
MIME-Version:	1.0
Content-Type:	text/plain; charset=iso-8859-1
Content-Transfer-Encoding:	8bit
Content-Length:	1369

thanks for contacting me - let me know what time you could put in your hours. Whatever time is flexible for you is fine. If you can work say Tuesday or Thursday night, that would be fine. There are also courses on Saturday, I don't know how many - but if you wanted to try some Saturday hours that would be fine too.

It looks like on Fridays they may be organizing regularly poker and foosball tournaments. So that's another option. You only have to put in 10 hours, and it's flexible as to when you want to do it. Whatever works for you is fine.

One other thing you should do is notify Council of this in writing, through the Speaker of Council, as you have to submit written regrets to the Speaker.

Right now, I'm going to be working Thursday afternoons, with Fridays free for meetings. We did pass a motion to have meetings starting at 2pm on Fridays for Richmond Campus Council - as Rumin has class from Noon - 2pm and someone else had class 10am - Noon. Provided you can submit a written report of your activities to campus council on a regular basis, then missing RCC because of work shouldn't be a huge deal. We could also look at moving RCC to the evenings if you want, or even maybe on Saturday - depending on the availability of everyone else.

So whatever time works for you is fine. Technically you are only required to have about 60% of your hours as office hours, leaving 40% free for working meetings or events. So I only need 6 hours to put on the door, so if you wanted to work for some hours on say Tuesday or Thursday night, or even some on Saturdays that could work.

Thanks for filling out the log book in August and see

you soon,

- Steve

--- Harvey M <h_mann85@hotmail.com> wrote:

> Hey Steve,
> Its Harvey, I'm sorry I havent contacted you in the
> last little while.
> Regarding my office hours, at the present time I
> have a full time job
> Monday-Friday from 9AM to 5PM. I also have classes
> during the evenings of
> Monday and Wednesday. I am taking a second year
> math course so would need
> some time to do homework. So please email me or
> call me so we can arrange a
> time for my office hours or what my other options
> are. Thank you.
>
> Harvey Mann
>
>

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> Technology
>
> <http://join.msn.com/?pgmarket=en-ca&page=byoa/prem&xAPID=1994&DI=1034&SU=http://hotn>
>
> Start enjoying all the benefits of MSN® Premium
> right now and get the
> first two months FREE*.
>
>



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 5, Item H. - Richmond Campus Director's Report (Steve Lee)

Time: 12:15 – 12:20 pm (5 minutes)

Campaigns, Events and Activities Update

Here's what I've been working on....

A. ADVOCACY

1. Updated my own website with information on KSA activities and have spoken to the Chronicle about a number of KSA issues over the past month.

B. EVENTS...

1. Although the fall Career Fair and Sex Education Fairs are postponed, work on the other fairs continues. I want to get more people involved other than our reps / officers / volunteers helping on this – more people from clubs and other bodies in institution, to ensure that events occur.
2. I've been working with Nuvraj Bassi, the Events & Marketing Coordinator, at finding spring dates for the postponed Career Fair and Sex Education Fair. I hope these will be finalized as soon as possible so that we can move ahead with all our fair planning. I extend my thanks and gratitude to him for working with me to get this done, while he learns how to use the online room bookings system which he just got access to this week.
3. I still have not heard back from Aaron or Joey on the film license. As you know, I reported the following at the August 12, 2005 meeting:

"I've prepared a draft-screening schedule of movies for fall, dependent upon acquiring the feature film license. If this license is not going to be purchased then the money moved from each Campus Council budget and liaison budget and the Welcome Week budget and the campaigns for campuses budget should be put back to those areas. I have forwarded to Takhar information on the licence, including revised FTE numbers as per the University College's Audited Enrollment Statements for the year ending March 31, 2005 (the original quotes were based on FTE as at March 31, 2004). FTE is down, so this lowers the cost of the license by about \$450. Stafford and I are really going to lobby hard over the next week to get the executive to sign off on this and get it in place for September 1st, 2005. If they won't do it at all, then I want the money put back in all the places it came from including Richmond's budget (\$500 came from our budget to go towards it)."

4. I have also not heard back in regards to the staging proposal, which Aaron said he had passed onto Joey for review.

Kwantlen Student Association

<http://www.yourksa.ca/>

“I have also not heard back in regards to the staging and whether or not the \$10,000 moved for it in January was still there. I told Takhar on Friday, when I gave him a copy of the proposal, that it may cost a few thousand more as they have to modify it and it’s been awhile since I’ve spoken with them. He didn’t sound negative to it and said he’d look it over and get back to me this week but I haven’t heard from him yet.”

5. As you know, due to the internal strife, the on-campus FUBAR HALLOWEEN MASQUERADE PARTY fell through. As you also know, with the possibility of the FUBAR event, the plans for our own Wild Coyote event were placed on hold, but was also cancelled because time for organizing both events simply ran out. I still want to see if we can do something for end of semester, but in the budget revisions I will not plan on counting any revenue from such an event in case it does not go through. We’ll see about doing something either at Wild Coyote or at Legends, either on our own or with BLUELIGHT and perhaps getting a local artist to play or doing it on a hockey night. I feel bad about Halloween not happening with BLUELIGHT and want to make that up to them.

C. OPERATIONS / SERVICES

1. Work on compiling the VIEWPOINT SATISFACTION SURVEY as well as the PERFORMANCE REVIEW SURVEYS stalled, but I’ve gotten back to it and hope to have a report on the results for next meeting. Hope to be able to have a handout regarding the VIEWPOINT SATISFACTION SURVEYS by Friday’s meeting. I have still not yet received surveys from Johnny, Kulvir or Cassandra. PLEASE GET THEM DONE ASAP – It’s been 13 weeks (that’s about 3 months) since they were first distributed to you guys! COME ON PEOPLE!
2. I will have the tracking schedule updated and distributed over the weekend to all members of RCC and include copy in my next report to Council.
3. My pay was withheld for the last pay period. I am not happy with this and I’m looking at numerous remedies for this situation. If you are an elected official that has not received your pay, let me know so I can share these remedies with you.
4. I’m very concerned over how EBOD apparently approved the removal of large amounts of our stuff from our storage room without consulting anyone from Richmond Campus Council in any way and without notifying us as to where exactly that stuff will be going to, and notifying us as to where it is being stored. I will be looking at exactly what was taken from the office and the storage room and looking at possible remedies for this situation.
5. THE OFFICE CONTINUES TO BE A PERPETUAL MESS – Please try to keep it clean people! It’s not that hard. Cassandra and I had some ideas for perhaps organizing the office better and may play around with trying those ideas out sometime in the next week or so.

Executive, Liaison & Other Meetings Update

A. Council

- Council met the day after the SGM and was actually very productive. It again met two weeks later on October 18, 2005. It was a very difficult and emotionally harrowing meeting to sit through. Other than that it hadn’t met since August, which was unfortunate.
- **Repost from October 11 meeting agenda:** As I noted in the agenda to the last meeting, I was not in favour of the SGM because we had not seen what changes EBOD wanted to make. I didn’t like going into the meeting blind. I noted that I think that Surrey is trying to buy these changes from students, without making them informed about the issues surrounding the changes *and this is exactly what seems to have happened*. I worried that a group of students could be together on that Thursday to vote on something that they will not understand, or rather

they will be goaded into voting for it by a group of people saying trust us – we know what we are doing, *when they are the only ones that know what they are doing* because they fail to share information with others by reporting to council or actually coming out to talk to people and ask for their input. How can a group of people propose changes to a structure without gathering information from people who have been involved in that structure and even the KSA's previous structure for many years? There are many issues I had with the SGM, and I'm looking into remedies for what happened, which I'm not prepared to discuss in this report. If you have questions about it and haven't talked to me already, feel free to approach me and if appropriate, I will share with you what information I can.

- I don't like the fact that we are proposing to dramatically increase fees for students, especially for part-time students, when there seems to be no plan on how this money would be used in the long run.
- I don't like how control of budget was passed to EBOD. Especially since this could be against our current set of By-laws. Why bother having Council anymore? Why bother having things like checks & balances?

B. Events & Communications Committee

- Still hasn't met since August 20th. It's too bad really.

C. Meeting with Facilities

- **REPOST FROM October 11 Agenda:** On Tuesday, September 27, 2005 Johnny and myself met with facilities to discuss:
 1. Fall / Spring events – we gave them the dates of what we've set on so far.
 2. Installation of sound system – they will set it up and support our idea to pursue getting the meeting room as a new media room but noted that there are only 2 bookable meeting rooms on campus for the institution to use.
 3. Installation of brochure wall – they will do it.
 4. Getting Richmond to install more power outlets in the courtyard area during next summer's regular renovations / additions to the campus.
 5. Microwaves – they will wire up the far end of the cafeteria for a new bank of 4 – 6 microwaves that once installed will all be able to operate at the same time without blowing fuses / switches / power outlets in that area. This will be super sweet!
 6. Getting Journalism Students Access to the satellite – their program dean has to approve it first and note that they will arrange through agreement with KSA to pay us for having an additional box. Once dean okays it the work can be done to run a new feed from the satellite to wherever they want it.
 7. Moving of bulletin board – they are considering doing it but may not. At the very least we can move it to another spot in KSA or just get rid of it altogether as we need the spot for brochure wall (maybe have it hung inside the meeting room?);
 8. Cleaning of carpets and furniture – they can do this for us, we don't have to rent a Rug Doctor. We will arrange to do it over the holiday break.
 9. Campus / Institution postings on windows – forgot to bring this up.

10. Ideas RCC has for expanding student life areas / lounge – they are supportive of what we want to try to do to improve things; any input they can give into our proposals for both short term and long term they will give before we move up the food chain of approval at KUC.

For the Good of the Order and Other Campus Concerns

I want to thank the members of the KSA and the students of Kwantlen who have shown very strong, unwavering support to me over the last few weeks in regards to the various issues and problems that are continuing to unravel on a daily basis at the KSA. You know who you are. It means a lot to have that support, and gives me strength to keep on struggling through all of this.

Repost from October 11 meeting agenda: I'm concerned with the lack of respect people seem to be showing each other as well as students THAT SEEMS TO BE CONTINUING EVEN THOUGH WE'VE TALKED ABOUT THIS NUMEROUS TIMES. But perhaps it continues because some individuals fail to come to meetings where these issues are discussed but even when individuals talk to these individuals outside of meetings and confront them one on one, saying behaviour XYZ is not acceptable and it continues --- it makes you wonder.

I'm disappointed at the motions moved at the SGM – including the attempt to remove my membership rights. Right now, I don't recognize the legitimacy of that meeting and I am looking at various options for striking it down. In the end, I've put in many years of hard work at Kwantlen. I even helped the R.A.F. seek and find legal advice in the last election when things weren't going the right way – according to the rules and regulations the Society has setup for running elections. I still stand by the complaints I filed during that election. Previous boards of the KSA have had issues and have not always done things right, but what has happened in the course of the last few months is far worse than anything I've seen at the KSA since the system was changed to the way it is now back in 2000.

And even though I haven't been able to finish all of the stuff I was elected to do so far this year, I've continued to provide a strong voice for Richmond students and for the Society as a whole, which is my fiduciary duty under the KSA's Constitution, Bylaws and Regulations as well as under the Society's Act of BC and I will continue to do so for as long as I'm a student at Kwantlen University College. We have a duty to do what is right both morally and legally. We have a duty to improve things for students and to ensure a forum that provides for a diversity of opinion that can be brought up respectfully.

Some people say I've not acted well at Council, but I only acted in a manner prescribed by what I've just said in the above paragraph. No one should ever be given a blank cheque to do whatever they want when elected to office. A system of checks and balances must always be maintained. If municipal, provincial or federal governments had the power to remove opposition parties from their democratically earned seat(s), then the general public would scream in anger and outrage. And they would be right to do so. Often, under our Canadian system of government, if an idea is good or parts of an idea are good, then most members of all parties will vote in favour of it or move to divide issues so that they can vote on what they like and vote down what they don't like. They work together to find common ground, to find compromises. That's a democracy. But from what I've seen over the last few months, I fear the KSA is moving towards more of an autocratic dictatorship and I vow to work hard to make sure that never happens.



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 6, Item I.4. - RCC Rep Report – Johnny Woo
Time for all Reports: 12:20 – 12:25 pm (5 minutes)

Campaigns, Events and Activities Update

Microwaves

Steve and I discussed this matter with Barry a few weeks ago and we concluded that we need microwaves. However, this would also require facilities to rewire the power outlets in the cafeteria to accommodate the power requirements. I suggest we put the following:

Two 700 Watts (\$70 each) and one 900 Watts (\$90) at the NW side of the cafeteria (near the staff lunchroom).

One 700 Watts at the SW (near the glass windows looking into the front of the college)

And One 700 Watts inside the KSA lounge (like we used to have).

Total would be \$370 (plus tax). I believe we do have the budget for this but Steve will have to check it out.

Domino's Pizza

A co-worker's sister who attends a Secondary school in Surrey is selling Domino's Gift cards for \$10, \$9 of which will go to her school's dry grad. It's a great deal as it comes with one free medium sized 1-topping pizza, and has 4 buy-one-get-one-free deals, plus other freebies. It's a great deal and I was thinking maybe the KSA can take advantage of this (the coupons expires in July 1, 2006) during smaller events like Canucks' nights, for clubs or prizes – and it goes to a good cause.

Canucks' Nights

Speaking of hockey, I had a Chronicles and other students coming in asking if we'll be showing games on a regular basis. Prior to the lockout, we did, and at some nights, for former Campus Director William gave away pizzas and snacks. It's a great way for people to meet up and get entertained so I figured we should do the same this year. I've printed out their schedule and posted on the windows at the storage room and at our office so people can see when they're playing. So if you're working on a Canucks' game night, and it's not on pay-per-view, then please tune in to that channel (CBC, TSN, etc...).

Executive, Liaison & Other Meetings Update

Nothing to report. Though the Domino's Pizza really applies more to the Surrey and Langley Campuses as there's no mentioning of participating stores in Richmond.

For the Good of the Order and Other Campus Concerns

I'd like to make a motion of non-confidence on the members of the KSA executive board.

In addition, I like to re-affirm the properly and democratically elected Steven Lee as the Campus Director. Also, please make note that on one is permitted to freely and without reasonable cause to give away stored prizes and gratuities purchased by the KSA or given by corporate donators. Finally, unless specified and given notice and reasonable explanations, all occupied positions and hours allotted in the Richmond are to be re-affirmed and respected.



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, October 21, 2005

Attachment 7, Item I.5. – RCC Officer Report – Cassandra Dieudonne
Time for all Reports: 12:20 – 12:25 pm (5 minutes)

Campaigns, Events and Activities Update

I want to start the karaoke night but I have not done the advertising for it yet...and I know that Kayce also wants to take part of producing the karaoke night.....or morning ...or after-noon.

Executive, Liaison & Other Meetings Update

Nothing new to report.

For the Good of the Order and Other Campus Concerns

Nothing new to report.



Kwantlen Student Association

**Richmond Campus Council Special Meeting
MINUTES**

**Tuesday, October 21, 2005 @ 11:00 am
Richmond Campus, Room 1330**

Present: Samantha Blied, Richmond Campus Officer (Chair)
Cassandra Dieudonne, Richmond Campus Officer (By phone – 12:22 – 12:38 pm)
Kulvir Gill, Richmond Campus Staff-Representative (Noon – 12:18 pm)
Robert Kovacic, Mature Students Liaison, Richmond Campus KSA Volunteer
Steven Lee, Richmond Campus Director (Recorder)
Johnny Woo, Richmond Campus Representative

Regrets: Kayce Hopwood, Richmond Campus Staff-Representative (Regrets given in-person)
Harvey Mann, Richmond Campus Representative (Regrets sent by e-mail)
Rumin Mann, Richmond Campus Officer (Regrets given at September 9th Meeting)

A. Introductory Procedures

1. Call to Order
The meeting was called to order at 11:28 pm.
2. Confirmation of Chair
Samantha Blied chaired the meeting.
3. Confirmation of Recorder
Steve Lee recorded the meeting.
4. Adoption of Agenda
The agenda was adopted as presented.

B. Membership

1. Introductions
No introductions required.
2. New Members
No new members.
3. Declaration of Vacancies
No declaration of vacancies.

C. Approval of Minutes

October 21
Moved by Steven Lee, seconded by Johnny Woo,

MOTION: RCC-2005-089

**THAT RCC approve the September 23, 2005 meeting minutes as distributed via E-mail and as posted in the Richmond Campus Council Notice Binder.
(MOTION CARRIED)**

D. Presentations to Richmond Campus Council

No presentations to Richmond Campus Council.

E. Unfinished Business of the Previous Campus Council Meeting

No unfinished business.

F. Other Business – Including Notice of Motions

1. Office Issues – Possible Removal of Richmond Campus Staff-Representative (No. 1)

October 21

MOTION: RCC-2005-090

Moved by Steven Lee, seconded by Johnny Woo,

THAT Richmond Campus Council, under the authority granted to it under Richmond Campus Council 2.06 – Redistribution of Office Hours & Hiring of Extra Staff, recommend to the Interim-General Manager, the immediate removal of Richmond Campus Staff-Representative Mr. Kulvir Gill, under the authority granted to the General Manager under Article 17 (1) (ii) of the KSA Bylaws for failing to be an active participant in Richmond Campus Council activities as well as for:

- **Failing to attend numerous Richmond Campus Council meetings as per Richmond Campus Council Procedure 1.04, and for openly speaking against holding Campus Council meetings at the September 14, 2005 meeting of Council;**
- **Failing to submit any written reports to Richmond Campus Council for inclusion in Richmond Campus Council meeting agendas, as per paragraph 11 of Richmond Campus Council Procedure 1.07;**
- **Failing to adhere to Campus Council Procedure 2.02 – Office and Asset Security by removing assets and shelving belonging to the Richmond Campus Council KSA without first consulting Richmond Campus Council or bringing the idea of reallocating Richmond Campus Council assets and supplies forward for consideration at an official meeting of Richmond Campus Council;**
- **Failing to adhere to Richmond Campus Council Procedure 2.05 – Office / Lounge Cleanliness and Organization, by not ensuring that all supplies are neatly put away, that no debris are left lying around, and by not ensuring that chairs are pushed in and that garbage is emptied and for leaving lights and computers on;**
- **Failing to consistently complete log book entries in the Richmond Campus Council Log Book as per Richmond Campus Council Procedure 2.08 and as per the Executive Board of Directors Procedure for Reporting; *and***
- **Failing to improve office conduct towards others as per Richmond Campus Council Procedure 2.10 – Office Code of Conduct for Staff and as per Article 1 (2) of the KSA Bylaws, and as outlined in the memorandum delivered to Mr. Gill in September 2005.**

BIFRT upon termination Mr. Kulvir Gill be required to return his key to the Richmond Campus Council Office to the head of the Kwantlen University College Facilities Department on the Richmond Campus, Mr. Barry Mohring.

BIFRT Richmond Campus Council recommends to the Interim-General Manager that (because the position Mr. Gill held did not previously exist, and was created due to the void left by the removal of Ms. Kayce Hopwood as the duly elected Richmond Campus Representative and subsequent re-appointment with Mr. Gill as Staff-Representatives in June, 2005) that the hours allotted to Mr. Gill not be reallocated to any other outside student or individual; nor be they made available to any other member of Richmond Campus Council.

BIFRT the Richmond Campus Council recommend that money still be allotted for a fourth Richmond Campus Council representative in the 2006 budget, as the Richmond Campus may reach a population size of 6,000 students in Spring, 2006; which, as per Article 5 (3) of the KSA Bylaws, would require the creation of a fourth representative position on the Richmond Campus.

BIFRT Richmond Campus Council direct the Richmond Campus Director, Mr. Steven Lee, if he has not already done so, to forward to the Interim-General Manager copy of the September, 2005 memorandum that was given to Mr. Gill regarding concerns Campus Council had previously discussed at Campus Council meetings regarding his actions and behaviour as a Richmond Campus Council Staff-Representative.

BIFRT Richmond Campus Council directs the Richmond Campus Director, Mr. Steven Lee, to report on this motion in the next Richmond Campus Council report to the main KSA Council.

(Requires 2/3rds)

This was the motion as moved, as presented in the agenda package. A lot of discussion occurred and it was also noted that further concerns with Mr. Gill included his leaving the computers and office lights on at the end of the day, and leaving the office in a general state of disorder without cleaning it up at the end of his shift.

Roll call vote requested by Steve, no objection was presented to Roll Call Vote.

**Johnny Woo – Yes
Steve Lee – Yes
Samantha Bliak – Yes**

Although the motion was technically carried, Sam suggested right at the completion of the vote that we table the motion until the next meeting, when more people can be present to discuss and vote on this important motion. This will also give more time to learn the results of some of the ongoing investigations into Mr. Gill's conduct by the KSA and the institution.

At this time, Steve took time to try calling Cassandra on her cell, as she was on the way, to put her on speakerphone to have her participate in this portion of the meeting. She is unable to talk and will call back in about twenty minutes.

October 21 MOTION: RCC-2005-091
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT Richmond Campus Council defer its deliberations on MOTION: RCC-2005-090 until the next regularly scheduled meeting of Richmond Campus Council, to be discussed under “UNFINISHED BUSINESS.”
(MOTION CARRIED UNANIMOUSLY)

2. Fall 2005 Budget / Events Overhaul and Spring 2006 Preview (No. 2)

October 21 MOTION: RCC-2005-092
Moved by Johnny Woo, **seconded** by Steven Lee,
THAT Richmond Campus Council officially recognizes the cancellation of the fall 2005 Halloween event. BIFRT Richmond Campus Council postpones the Career Fair and the Sex Education fairs to the Spring 2006 Semester.
(Requires 2/3rds – MOTION CARRIED UNANIMOUSLY)

October 21 MOTION: RCC-2005-093
Moved by Johnny Woo, **seconded** by Steven Lee,
THAT Richmond Campus Council adopts the budget for the rest of the year (October to December, 2005) as presented on page 10 of this agenda.

October 21 MOTION: RCC-2005-094
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT Richmond Campus Council amend MOTION: RCC-2005-093 to add that “Fall Event Expense – Advertising Posters and Leaflets” be lowered by \$30.00, and that “Fall Event Expense – End-of-Semester Volunteer Recognition Night” be lowered by \$20.00 and that a new expense line item be created called “Fall Event Expense – Pay Per View Hockey Night” in the amount of \$50.
(AMENDMENT MOTION: RCC-2005-094 CARRIED UNANIMOUSLY)

(Requires 2/3rds – MOTION: RCC-2005-093 CARRIED UNANIMOUSLY)

October 21 MOTION: RCC-2005-095
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT \$450 be released from the Microwaves line item of the Richmond Campus Council budget, payable to Steven Lee, for the purchase of at least three (3) microwaves for use in the Richmond Campus Cafeteria. BIFRT Richmond Campus Council direct Steve Lee and Johnny Woo to work with facilities to ensure that a new bank of microwaves can be installed at the far end of the Cafeteria, in a new “microwave row” as previously discussed with facilities at the September 27, 2005 meeting. BIFRT up to \$75 be released from the advertising posters & leaflets of the Richmond Campus Council budget, payable to Steven Lee, to be used towards printing costs of printing leaflets and posters to advertise upcoming fall events.

October 21 MOTION: RCC-2005-096
Moved by Steven Lee, **seconded** by Johnny Woo,
THAT all money in MOTION: RCC-2005-095 be payable to Johnny Woo, who shall work with Steve Lee to ensure that the items are purchased.

Given that Surrey is questioning Steve’s status as Director, should anything in the near future happen to disallow him as Director, to ensure that this motion can go forward and the things be purchased, it was felt that it would be better to have the money made out in Johnny’s name.

(AMENDMENT MOTION: RCC-2005-096 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-097

**Moved by Samantha Bliet, seconded by Johnny Woo,
THAT RCC remove the printing of leaflets from MOTION: RCC-2005-095 and only allow posters up to 11 by 17 size, to be printed for advertising upcoming events.**

Sam feels this is more environmentally friendly, and notes that the lounge calendar could also be utilized to help advertise the events.

It was noted that leaflets could be printed for the full spring roster of events, as was done in the summer, but not for a shortened fall semester roster.

(AMENDMENT MOTION: RCC-2005-097 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-098

**Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council add to MOTION: RCC-2005-095 that the release of the pay per view expense line item to the appropriate organization is authorized to occur.**

It was noted that it may not be possible to get the upcoming Canucks pay per view games on October 27 and November 16, but should try to do so and should have the money ready to go if it is doable.

Kulvir Gill arrives at Noon, is brought up to speed on the budget motions and the motions presented regarding upcoming events. Kulvir asks a number of questions regarding the Canucks hockey nights and prizes for tournaments and it was noted sufficient money had been set aside to provide for these items.

(AMENDMENT MOTION: RCC-2005-098 CARRIED)

(Requires 2/3rds – MOTION: RCC-2005-095 CARRIED)

October 21

MOTION: RCC-2005-099

**Moved by Johnny Woo, seconded by Steven Lee,
BIRT Richmond Campus Council directs Kayce Hopwood and Cassandra Dieudonne to develop karaoke nights for the rest of the term. BIFRT Richmond Campus Council directs Kayce Hopwood to work with Robert Kovacic on organizing a Poker Tournament. BIFRT Richmond Campus Council directs at least one member of Richmond Campus Council to work with Robert Kovacic on organizing a Foosball Tournament. BIFRT Richmond Campus Council sets up a schedule in the office that people can sign-up to have at least one member of Richmond Campus Council to work on organizing upcoming Canucks hockey nights. BIRT Richmond Campus Council directs Steve Lee to continue work on the Spring 2005 fairs, and have sign-up work ready for Richmond Campus elected officials and volunteers to use by the end of October 2005. BIRT Richmond Campus Council directs Steve Lee to work with and assist Kayce Hopwood, Cassandra Dieudonne and Rumin Mann on researching and finalizing possible plans for a Spring 2006 dating game auction and bring those plans back to Richmond Campus Council for approval by no later than the first meeting in December. BIFRT Richmond Campus Council direct Steve Lee to organize an end of semester pub night, in consultation with at least three (3) other members of Richmond Campus Council who shall make the final decision on where**

to hold the event, and shall ensure that tickets and advertising for the event is posted by no later than the 2nd week of November.

Further discussion occurred on the various upcoming events and how they could be organized.

(MOTION: RCC-2005-099 CARRIED UNANIMOUSLY)

- 3. Volunteer Procedure (No. 3)

October 21

MOTION: RCC-2005-100

Moved by Steven Lee, seconded by Johnny Woo, THAT Richmond Campus Council adopt “Procedure 2.15: Volunteer Recognition” as presented.

Kulvir asked if this had already been adopted and it was noted that it was in development for awhile and was brought forward on October 11 as information only for final approval today.

(MOTION CARRIED UNANIMOUSLY)

Kulvir left at 12:18 pm.

F. Previous and Upcoming KSA Council meeting Review

- 1. Recommendation – Re: Harvey Man’s Situation (No. 4)
Attached. It was agreed to postpone this until the next regular meeting of Richmond Campus Council.

**G. Richmond Campus Council Director’s Report (No. 4)
Attached.**

H. Campus Council Member Reports, Motions and Log Book Review

- 1. Richmond Campus Staff-Representative – Kaycee Hopwood
No report received for the 4th meeting in a row, not present.
- 2. Richmond Campus Staff-Representative – Kulvir Gill
No report received for the 7th meeting in a row, arrived late, left early.
- 3. Richmond Campus Representative – Harvey Mann
No report received for the 10th meeting in a row, not present.
- 4. Richmond Campus Representative – Johnny Woo
Attached.

October 21

MOTION: RCC-2005-101

Moved by Johnny Woo, seconded by Steven Lee, THAT Richmond Campus Council place in its next report to Council a motion of non-confidence in the Kwantlen Student Association Executive Board of Directors, and recommend to Council the adoption of such a motion.

Johnny is upset about the fact that the executive continue to provide no reports to Council, they keep Council in the dark, they have a very bad lack of transparency in what they do, they have created a hostile work environment in the KSA along with other forms of maladministration.

(Row Call Vote Requested by Steve, no objection by Campus Council to holding a row call vote.

**Johnny Woo – Yes
Samantha Bliet – Yes
Steve Lee - Yes**

MOTION: RCC-2005-101 CARRIED UNANIMOUSLY)

At this time, Cassandra called and was on Steve’s speakerphone. She was quickly brought up to speed with what was happening at the meeting.

October 21

MOTION: RCC-2005-102

**Moved by Johnny Woo, seconded by --- ,
THAT Richmond Campus Council re-affirm the properly and democratically elected Steven Lee as the Campus Director. Also, that RCC reaffirm that on one is permitted to freely and without reasonable cause to give away stored prizes and gratuities purchased by the KSA or given by corporate donators. Finally, unless specified and given notice and reasonable explanations, all occupied positions and hours allotted in the Richmond are to be re-affirmed and respected.**

Steve noted that because the KSA already has rules, regulations and procedures setup to cover the above instances and as such, since you cannot make a motion to do something that is already being done, the motion should be ruled out of order.

(MOTION: RCC-2005-102 Ruled Out of Order)

- 5. Richmond Campus Officer – Samantha Bliet (No. 6)
No report received, written report circulated at the meeting by Samantha.

She noted that she has been meeting with the environmental protection program. They will help with the organization of the fair / forum event and will help get shirts for the event. She notes she will need to do up a budget for speakers and was very excited by the program’s involvement.

Samantha noted she has been hearing rumours that she won’t be paid for the hours she works and wants to ensure that she gets paid, especially for overtime in regards to the environmental fair she is working on. She noted that the office environment has been extremely negative and that at times she wants to just quit. She noted that she feels intimidated by Kulvir, who attacked her, shouting at her, asking what work had been done and where the motions were that supported her work on the environmental campaign. She feels that how Kulvir and Aaron and others are treating officials in Richmond and on the other campuses is horrible.

October 21

MOTION: RCC-2005-103

**Moved by Johnny Woo, seconded by Steve Lee,
THAT Richmond Campus Council recommend to the acting General Manager, Pavan Bassi, to pay Samantha the Overtime she puts in, provided that she is able to substantiate and show support for the work she is doing by continuing to keep a logbook of exactly what she does including the times and dates that the work is done as per Richmond Campus Council Procedures.**

(Samantha abstains – MOTION CARRIED UNANIMOUSLY)

- 6. Richmond Campus Officer – Cassandra Dieudonne
Attached. Cassandra concurred with Sam's feelings about the office environment.
- 7. Richmond Campus Officer – Rumin Mann
No report received for the 4th meeting in a row, not present.

I. Submissions

No submissions received.

J. Next Meeting

The next regular meeting of RCC will be Friday, November 4, 2005 @ 2:00 pm (notice for date given on the October 21, 2005 agenda package).

The deadline for reports and submissions will be due to Steve by no later than noon on Tuesday, November 1, 2005 @ Noon.

K. Adjournment

Being no further business to discuss, the meeting was adjourned with the following motion.

October 21

MOTION: RCC-2005-104

**Moved by Steve Lee, seconded by Cassandra Dieudonne,
THAT RCC adjourn the October 21, 2005 meeting at 12:38 pm.
(MOTION CARRIED UNANIMOUSLY)**

SUMMARY OF MOTIONS AT the September 23, 2005 RCC MEETING...

October 21

MOTION: RCC-2005-089

Moved by Steven Lee, seconded by Johnny Woo,
THAT RCC approve the September 23, 2005 meeting minutes as distributed via E-mail and as posted in the Richmond Campus Council Notice Binder.
(MOTION CARRIED)

October 21

MOTION: RCC-2005-090

Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council, under the authority granted to it under Richmond Campus Council 2.06 – Redistribution of Office Hours & Hiring of Extra Staff, recommend to the Interim-General Manager, the immediate removal of Richmond Campus Staff-Representative Mr. Kulvir Gill, under the authority granted to the General Manager under Article 17 (1) (ii) of the KSA Bylaws for failing to be an active participant in Richmond Campus Council activities as well as for:

- Failing to attend numerous Richmond Campus Council meetings as per Richmond Campus Council Procedure 1.04, and for openly speaking against holding Campus Council meetings at the September 14, 2005 meeting of Council;
- Failing to submit any written reports to Richmond Campus Council for inclusion in Richmond Campus Council meeting agendas, as per paragraph 11 of Richmond Campus Council Procedure 1.07;
- Failing to adhere to Campus Council Procedure 2.02 – Office and Asset Security by removing assets and shelving belonging to the Richmond Campus Council KSA without first consulting Richmond Campus Council or bringing the idea of reallocating Richmond Campus Council assets and supplies forward for consideration at an official meeting of Richmond Campus Council;
- Failing to adhere to Richmond Campus Council Procedure 2.05 – Office / Lounge Cleanliness and Organization, by not ensuring that all supplies are neatly put away, that no debris are left lying around, and by not ensuring that chairs are pushed in and that garbage is emptied and for leaving lights and computers on;
- Failing to consistently complete log book entries in the Richmond Campus Council Log Book as per Richmond Campus Council Procedure 2.08 and as per the Executive Board of Directors Procedure for Reporting; *and*
- Failing to improve office conduct towards others as per Richmond Campus Council Procedure 2.10 – Office Code of Conduct for Staff and as per Article 1 (2) of the KSA Bylaws, and as outlined in the memorandum delivered to Mr. Gill in September 2005.

BIFRT upon termination Mr. Kulvir Gill be required to return his key to the Richmond Campus Council Office to the head of the Kwantlen University College Facilities Department on the Richmond Campus, Mr. Barry Mohring.

BIFRT Richmond Campus Council recommends to the Interim-General Manager that (because the position Mr. Gill held did not previously exist, and was created due to the void left by the removal of Ms. Kayce Hopwood as the duly elected Richmond Campus Representative and subsequent re-appointment with Mr. Gill as Staff-Representatives in

June, 2005) that the hours allotted to Mr. Gill not be reallocated to any other outside student or individual; nor be they made available to any other member of Richmond Campus Council.

BIFRT the Richmond Campus Council recommend that money still be allotted for a fourth Richmond Campus Council representative in the 2006 budget, as the Richmond Campus may reach a population size of 6,000 students in Spring, 2006; which, as per Article 5 (3) of the KSA Bylaws, would require the creation of a fourth representative position on the Richmond Campus.

BIFRT Richmond Campus Council direct the Richmond Campus Director, Mr. Steven Lee, if he has not already done so, to forward to the Interim-General Manager copy of the September, 2005 memorandum that was given to Mr. Gill regarding concerns Campus Council had previously discussed at Campus Council meetings regarding his actions and behaviour as a Richmond Campus Council Staff-Representative.

BIFRT Richmond Campus Council directs the Richmond Campus Director, Mr. Steven Lee, to report on this motion in the next Richmond Campus Council report to the main KSA Council.

(Requires 2/3rds. Roll call vote requested by Steve, no objection was presented to Roll Call Vote.

Johnny Woo – Yes
Steve Lee – Yes
Samantha Bliak – Yes

October 21 MOTION: RCC-2005-091
Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council defer its deliberations on MOTION: RCC-2005-090 until the next regularly scheduled meeting of Richmond Campus Council, to be discussed under “UNFINISHED BUSINESS.”
(MOTION CARRIED UNANIMOUSLY)

October 21 MOTION: RCC-2005-092
Moved by Johnny Woo, seconded by Steven Lee,
THAT Richmond Campus Council officially recognizes the cancellation of the fall 2005 Halloween event. BIFRT Richmond Campus Council postpones the Career Fair and the Sex Education fairs to the Spring 2006 Semester.
(Requires 2/3rds – MOTION CARRIED UNANIMOUSLY)

October 21 MOTION: RCC-2005-093
Moved by Johnny Woo, seconded by Steven Lee,
THAT Richmond Campus Council adopts the budget for the rest of the year (October to December, 2005) as presented on page 10 of this agenda.

October 21 MOTION: RCC-2005-094
Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council amend MOTION: RCC-2005-093 to add that “Fall Event Expense – Advertising Posters and Leaflets” be lowered by \$30.00, and that “Fall Event Expense – End-of-Semester Volunteer Recognition Night” be lowered by \$20.00 and that a new

expense line item be created called “Fall Event Expense – Pay Per View Hockey Night” in the amount of \$50.

(AMENDMENT MOTION: RCC-2005-094 CARRIED UNANIMOUSLY)

(Requires 2/3rds – MOTION: RCC-2005-093 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-095

Moved by Steven Lee, seconded by Johnny Woo,
THAT \$450 be released from the Microwaves line item of the Richmond Campus Council budget, payable to Steven Lee, for the purchase of at least three (3) microwaves for use in the Richmond Campus Cafeteria. BIFRT Richmond Campus Council direct Steve Lee and Johnny Woo to work with facilities to ensure that a new bank of microwaves can be installed at the far end of the Cafeteria, in a new “microwave row” as previously discussed with facilities at the September 27, 2005 meeting. BIFRT up to \$75 be released from the advertising posters & leaflets of the Richmond Campus Council budget, payable to Steven Lee, to be used towards printing costs of printing leaflets and posters to advertise upcoming fall events.

October 21

MOTION: RCC-2005-096

Moved by Steven Lee, seconded by Johnny Woo,
THAT all money in MOTION: RCC-2005-095 be payable to Johnny Woo, who shall work with Steve Lee to ensure that the items are purchased.

(AMENDMENT MOTION: RCC-2005-096 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-097

Moved by Samantha Blied, seconded by Johnny Woo,
THAT RCC remove the printing of leaflets from MOTION: RCC-2005-095 and only allow posters up to 11 by 17 size, to be printed for advertising upcoming events.

(AMENDMENT MOTION: RCC-2005-097 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-098

Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council add to MOTION: RCC-2005-095 that the release of the pay per view expense line item to the appropriate organization is authorized to occur.

(AMENDMENT MOTION: RCC-2005-098 CARRIED)

(Requires 2/3rds – MOTION: RCC-2005-095 CARRIED)

October 21

MOTION: RCC-2005-099

Moved by Johnny Woo, seconded by Steven Lee,
BIRT Richmond Campus Council directs Kayce Hopwood and Cassandra Dieudonne to develop karaoke nights for the rest of the term. BIFRT Richmond Campus Council directs Kayce Hopwood to work with Robert Kovacic on organizing a Poker Tournament. BIFRT Richmond Campus Council directs at least one member of Richmond Campus Council to work with Robert Kovacic on organizing a Foosball Tournament. BIFRT Richmond Campus Council sets up a schedule in the office that people can sign-up to have at least one member of Richmond Campus Council to work on organizing upcoming Canucks hockey nights. BIRT Richmond Campus Council directs Steve Lee to continue work on the Spring 2005 fairs, and have sign-up work ready for Richmond Campus elected officials and volunteers to use by the end of October 2005. BIRT Richmond Campus Council directs Steve Lee to work with and assist Kayce Hopwood, Cassandra Dieudonne and Rumin Mann on researching and finalizing possible plans for a Spring 2006 dating game auction and bring those plans back to Richmond Campus Council for approval by no later than the first meeting in December. BIFRT Richmond Campus Council direct Steve Lee to organize an end of semester pub night, in consultation with at least three (3)

other members of Richmond Campus Council who shall make the final decision on where to hold the event, and shall ensure that tickets and advertising for the event is posted by no later than the 2nd week of November.

(MOTION: RCC-2005-099 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-100

Moved by Steven Lee, seconded by Johnny Woo,
THAT Richmond Campus Council adopt "Procedure 2.15: Volunteer Recognition" as presented.
(MOTION CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-101

Moved by Johnny Woo, seconded by Steven Lee,
THAT Richmond Campus Council place in its next report to Council a motion of non-confidence in the Kwantlen Student Association Executive Board of Directors, and recommend to Council the adoption of such a motion.
(Row Call Vote Requested by Steve, no objection by Campus Council to holding a row call vote.)

Johnny Woo – Yes
Samantha Blik – Yes
Steve Lee - Yes

MOTION: RCC-2005-101 CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-102

Moved by Johnny Woo, seconded by --- ,
THAT Richmond Campus Council re-affirm the properly and democratically elected Steven Lee as the Campus Director. Also, that RCC reaffirm that on one is permitted to freely and without reasonable cause to give away stored prizes and gratuities purchased by the KSA or given by corporate donators. Finally, unless specified and given notice and reasonable explanations, all occupied positions and hours allotted in the Richmond are to be re-affirmed and respected.
(MOTION: RCC-2005-102 Ruled Out of Order)

October 21

MOTION: RCC-2005-103

Moved by Johnny Woo, seconded by Steve Lee,
THAT Richmond Campus Council recommend to the acting General Manager, Pavan Bassi, to pay Samantha the Overtime she puts in, provided that she is able to substantiate and show support for the work she is doing by continuing to keep a logbook of exactly what she does including the times and dates that the work is done as per Richmond Campus Council Procedures.

(Samantha abstains – MOTION CARRIED UNANIMOUSLY)

October 21

MOTION: RCC-2005-104

Moved by Steve Lee, seconded by Cassandra Dieudonne,
THAT RCC adjourn the October 21, 2005 meeting at 12:38 pm.
(MOTION CARRIED UNANIMOUSLY)