



Kwantlen Student Association

Richmond Campus Council Meeting Agenda

Friday, July 29, 2005 @ 11:00 am
Richmond Campus Meeting Room, Room 1330

- | | | |
|-----------|---|-------|
| A. | Introductory Procedures | 11:00 |
| | 1. Call to Order | |
| | 2. Confirmation of Chair | |
| | 3. Confirmation of Recorder | |
| | 4. Adoption of Agenda | |
| B. | Membership | |
| | 1. Introductions | |
| | 2. New Members | |
| | 3. Declaration of Vacancies | |
| C. | Approval of Minutes | |
| | BIRT RCC approve the July 15, 2005 minutes as distributed via e-mail, online and in the RCC Notice Binder. | |
| D. | Presentations to Richmond Campus Council | |
| E. | Unfinished Business of the Previous Campus Council Meeting | |
| | 1. Fulfillment of Procedure 4.10 – Communicating with Groups (No. 1) | 11:15 |
| | 2. Recommendation to Council: Committee Selection (No. 2) | 11:25 |
| F. | Other Business – Including Notice of Motions | |
| | 1. Color Printer | 11:35 |
| | 2. Computers | 11:55 |
| | 3. Budget Update (No. 3) | 12:15 |
| | 4. Fall / Spring Events (No. 4) | |
| G. | Previous and Upcoming KSA Council Meeting Review | |
| | 1. Harassment, Discrimination and Treatment of Others (No. 5) | 12:30 |
| H. | Richmond Campus Council Director's Report (No. 6) | 12:45 |
| I. | Campus Council Member Reports, Motions & Log Book Review | |
| | 1. RCC Staff Rep – Kayce Hopwood (No. 7) | 13:00 |
| | 2. RCC Staff Rep – Kulvir Gil (No Report Received – 2 nd meeting in a row) | |
| | 3. RCC Rep – Harvey Mann (No Report Received – 5 th meeting in a row) | |
| | 4. RCC Rep – Johnny Ming Cheung Woo (No. 8) | |
| | 5. RCC Officer – Samantha Bliek (No. 9) | |
| | 6. RCC Officer – Cassandra Dieudonne (No. 10) | |
| | 7. RCC Officer – Rumin Mann (No Report Received) | |
| J. | Submissions | 13:25 |
| K. | Next Regular Meeting – Friday, August 12, 2005 @ 11:00 am | |
| | Note: <u>Agenda items & reports due to Steve on Tuesday, August 9, 2005 @ Noon</u> | |
| L. | Adjournment | 13:30 |



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Attachment 1, Item E.1. – Fulfillment of Procedure 4.10: Communicating with Groups

Time: 11:15 – 11:25 pm (10 minutes)

On June 3, 2005 and on July 15, 2005 we re-evaluated who was appointed to communicate with on-campus groups, as follows

- ii. Athletics & Recreation – Kulvir
- iii. Campus Specific Programs Unique to the Richmond Campus – Samantha
- iv. On-Campus Department Meetings – Steve
- v. Clubs / Commissions of the First Year Experience Program and the Kwantlen Student Association – Steve / Kayce
- vi. Kwantlen University College's Committee for Diversity, Inclusion and Action – Steve / Rumin
- vii. The Language Buddy Program and the International Students of Richmond Campus – Johnny
- viii. The Library, the Learning Center, and Counseling & Advising – Kayce
- ix. Volunteers – Steve / Robert / Cassandra

Harvey has still not been appointed to help communicate with any on-campus group.



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Attachment 2, Item E.2. – Recommendation to Council: Committee Membership
Time: 11:25 – 11:35 pm (10 minutes)

1. COMMITTEE MEMBERSHIP...

We need to finish forming recommendations regarding who would like to be on which committees. Final motions for who will be on what committees will be going to the next meeting of Council.

For the July 15, 2005 meeting, I re-attached information on the different Executive Board positions and their committees as presented in the Bylaws and Regulations, as follows:

1. Executive Board Duties – Bylaw Article 10 (Pg. 6)
2. KSA Regulations – Re: Committees – Section IV: Committees of Council (Pg. 6 -7)
3. Director of Operations Portfolio - KSA Bylaws & Regulations (Pg. 8) - Johnny
4. Director of Finance Portfolio – KSA Bylaws & Regulations (Pg. 9) - Kulvir
5. Director of External Affairs Portfolio – KSA Bylaws & Regulations (Pg. 10) -
6. Director of Events & Student Life – KSA Bylaws & Regulations (Pg. 11) - Steve
7. Director of Academic Affairs – KSA Bylaws & Regulations (Pg. 12) - Kayce
8. KSA Regulations – Re: Liaisons (Pg. 13 - 14)

To save trees and disk-space online, I'm not reattaching the information as this information has been distributed before.

Harvey still needs to indicate which committee he would like to work with.

2. LIAISON COMMUNICATION...

I'd also like each of us to volunteer and liaise with the liaisons:

1. Mature Students Liaison -
2. LGBT (Lesbian, Gay, Bisexual & Transgendered) Liaison – Steve
3. Women's Liaison –
4. International Students Liaison – Johnny
5. Students of Color Liaison – Johnny
6. Disabilities Liaison -
7. Aboriginal / First Nations Liaison -

This has been on past agendas and everyone was asked to consider which liaison they would like to keep in touch with. Again, the purpose of keeping in touch with liaisons is to see where RCC can help them out. Attending their meetings isn't always required as it would be for the other on-campus groups. It's more informal communication but hopefully communication that will help the KSA run smoothly.



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Attachment 3, Item F.3. – Budget Update

Time: 12:15 – 12:30 pm (15 minutes)

Attached is our budget to-date, for your information. Our fundraising is going very strong, to date here are the results of our latest CANDY SALE efforts:

Tuesday, July 19 – 2:15pm – 4:00pm – \$26.52
Wednesday, July 20 – 12:30pm – 9:00pm - \$106.78
Monday, July 25 – 4:30pm – 8:30pm - \$48.46
Tuesday, July 26 – 12:00pm – 9:00pm - \$137.72
Wednesday, July 27 – 1:30pm – 4:30pm - \$48.15
Thursday, July 28 – unknown at time of agenda creation
Plus What Mohammad Owes - \$4.45

Total Raised from Candy Sales: \$372.08
Total Budgeted to be Earned from Candy Sales: \$120
Percent to Budget: 310.0667%

THANKS TO IVAN, GRACE, CHRISTINE, CASSANDRA, JOHNNY, STELLA, KULVIR and EVERYONE ELSE who has been helping with the Candy Table.

We need to sell pub night tickets. **If the people who are paid to be here sold 4 pairs of tickets that would be great. That would be 64 tickets sold. Please try to sell 4 pairs of tickets, regardless of whether or not you are personally going to the pub night.** If we can't get people out to a pub night, how are we going to get people to sign up for the dating auction, the Halloween Event, etc.? We have to support each other with the events we are doing.

Our next carwash is SATURDAY, AUGUST 13, 2005 – Please sign up and attend. Let's make this a hit, and try to raise at least \$150.

Surrey confirmed that the reconciliation I did was in order and we are not in a deficit situation.

Please note that there is a chain of command for purchases – they should come to campus council first, or at least three other members of Campus Council should be consulted before a purchase is made.

BIRT the \$512.98 released for a colour inkjet printer be placed back into the RCC Budget, with no more than \$175 being released to Steve for the capital purchase of one (1) double sided, light weight poker table from Bazaar & Novelty in Vancouver as well as quality poker chips and playing cards to be used by RCC in the lounge and at various events. BIFRT the remaining \$337.98 be returned to the budget and reflected in the contingency line item.

Kwantlen Student Association

<http://www.yourksa.ca/>

REVISED 2005 Summer & Fall Semester Budget (May - December, 2005)
Approved on JULY 15, 2005

Corrected Balance Forward, RCC Budget (as of May 1, 2005) 2339.44

Revenues	Projected	To Date	Remaining	Percent to Budget
Summer Funding Allocation (\$2,339.44 * 0.20)	450	450	0	100
Summer Event - BBQ Donations Revenue (\$50 @ 1 BBQ)	50	80.25	30.25	160.5
Summer Event - Chiappas Show Revenue (June 2, 6 @ \$7 each)	42	42	0	100
Summer Event - Car Wash Revenue (\$40 * 2 washes)	120	0	-120	
Summer Event - Ice Cream & Candy Fair Fundraiser Revenue (\$40 @ 3 events)	120	372.08	252.08	310.066666666667
Summer Event - Pancake Breakfast Revenue (\$3 / serving @ 40 servings)	120	56.98	-63.02	47.4833333333333
Summer Event - Canada Day Sign-Ups (2 Companies @ \$50 each)	100	0	-100	
Summer Event - Canada Day Pub Night Ticket Sales (June 29, 0 @ \$5 each)	0	0	0	
Summer Event - End of Term Pub Night Ticket Sales (August 5, 45 @ \$5 each)	225		-225	
Summer Event - Bottle Drive	40	0	-40	
Fall Funding Allocation (Remainder - \$2,339.44 - 450)	1889.44	1889.44	0	
Fall Event - Welcome Week Pub Night Ticket Sales (September, 25 @ \$5 each)	125	0	-125	
Fall Event - Lessons from a 7ft Penis Revenue (November 16, 95 @ \$7 each)	665	0	-665	
Fall Event - Career Fair Signups (October 12, 5 Companies @ \$75 Each)	375	0	-375	
Fall Event - Halloween @ Wild Coyote (October 31, 100 Tickets @ \$10 each)	1000	0	-1000	
Fall Event - End of Term Pub Night Ticket Sales (December, 30 @ \$5 each)	150	0	-150	
	5471.44	2890.75	-2580.69	
 Summer Revenue Projection Needed to Balance	 817	 551.31	 -265.69	 67.4798041615667
Fall Revenue Projection Needed to Balance	2315	0	-2315	
TOTAL REVENUE PROJECTION NEEDED TO BALANCE IN 2005	3132			0

Expenses			
Summer Event Expense - Chiappas Show (includes \$400 downpayment)	1,200	1,200	0
Summer Event Expense - Staging Rental for Chiappas	337.44	337.44	0
Steamcleaner Rental for Lounge	175	0	-175
Foosball Repairs	50	0	-50
Storage & Shelving Costs	104.37	104.37	0
Summer Event Expense - Advertising (Posters & Leaflets)	215	202.36	-12.64
Summer Event Expense - Candy & Ice Cream Purchase	340	423.15	83.15
Summer Event Expense - Canada Day BBQ	210	133.02	-76.98
Summer Event Expense - Appetizers @ Canada Day Pub Night	100	0	-100
Summer Event Expense - August Orientations (BBQ?)	200	0	-200
Fall Event Expense - Advertising Posters & Leaflets	414.19	0	-414.19
Fall Event Expense - Norman Nawrocki Sex-Ed Show	1,500	0	-1500
Fall Event Expense - Condoms & Fruit for Norman Nawrocki Sex-Ed Show	90	0	-90
Fall Event Expense - Dinner for Norman Nawrocki Sex-Ed Show Volunteers	100	0	-100
Bluelite Entertainment - Halloween Organizers (they take a percentage of door)	0	0	0
Fall Event Expenses - Career Fair / Drug Fair / Sex Fair Expenses	200	0	-200
Fall Event Expense - Holiday Lounge Get-Together for Volunteers	150	0	-150
Contingency **	85.44	47	-38.44
	5471.44	2447.34	-3024.1

Notes on 2nd page...

** This may change by a \$500 increase, as right now, we have not purchased the colour printer we moved money for and I may be returning that money to the budget if we get a colour laser copier. Me and Desmond were working on a proposal for Council but that has been put on hold. I may move ahead with it on my own but I would like to finish work on this with Desmond. If it does increase, it will give us an approximate \$600 contingency. We have to also consider funds available for Foosball repairs, and for installation of sound system.

It includes no huge expenditures, such as capital equipment. I don't see us having to buy much more in terms of equipment this year, other than sound system installation and maybe an X-BOX (about \$400).

This can be amended as time goes along. **We have to work hard to meet our revenue projections, which are very conservative. We can beat these projections.**

Especially for the Penis show, we sold 95 @ \$7 on the day of, so if we have our ads out by August, we should be able to sell out. This would have us break-even for the show. I also hope the cost of the show will go down, last year we paid \$1,900, I hope we can pay as low as \$1,300.



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Attachment 4, Item F.4. – Fall / Spring Events

Time: 12:30 – 12:45 pm (15 minutes)

I think we are so full of things to do in fall, that we shouldn't do dating game, as it is a lot of work to get done in a month and we have to organize all the other events in the upcoming weeks – but that has to be decided today.

FALL 2005	Event Description	Primary Organizer
Tuesday, September 6, 2005 – Tuesday, September 27, 2005	Nominations for fall 2005 By-Election	Appointed by Council
Tuesday, September 7, 2005 (7:15am – 10am)	Pancake Breakfast	Steve
September 14, 2005	Welcome Week & Welcome Week Pub Night (?)	Director of Events / ECC
Saturday, September 17, 2005	Carwash	Steve
Tuesday, September 27, 2005	Forum on Depression	Steve
Wednesday, September 28, 2005 – 4pm	All-Candidates Meeting	Appointed by Council
Wednesday, October 5, 2005 (10am – 7pm) Thursday, October 6, 2005 (10am – 4pm)	Fall 2005 By-Election	Appointed by Council
Wednesday, October 12, 2005 (10am – 4pm)	Fall Career Fair 2005	Steve
Wednesday, October 26, 2005 (10am – 4pm)	Dracula's Blood Drive (Canadian Blood Services)	Steve &
Friday, October 28, 2005 (11:30 am – 1:30 pm)	Pumpkin Carving Contest	
Friday, October 28, 2005	Halloween Dance @ Local Club	Steve &
Thursday, November 10, 2005 (11am)	Remembrance Day Event	Steve
Wednesday, November 16, 2005 (10am – 4pm)	Sex Education & Women's Issues Fair	
Wednesday, November 16, 2005 @ 7pm	Lessons from a 7ft Penis* (or another one of Norman's shows)	Steve
November 21 – 26, 2005	Fall Foosball Tournament	
Friday, December 2, 2005	End of Semester Pub Night	Steve &

Classroom speaking

Poker Tournament

Movies

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SPRING 2006	Event Description	Primary Organizer
Early January	Welcome Week & Welcome Week Pub Night	Steve
Tuesday, January 10, 2006 – Monday, February 6, 2006 @ 4pm	Nominations for Spring 2006 General Election	Appointed by Council
Wednesday, January 25, 2006 (10am – 4pm)	Drug Awareness Forum Fair	Johnny
Wednesday, February 8, 2006 @ 4pm	All-Candidates Meeting	Appointed by Council
Tuesday, February 14, 2006 (6pm – 9:00pm) or Friday, February 10, 2006 (6pm – 9:00pm)	On Campus Valentine's Dance	
Wednesday, February 15, 2006 @ 7pm	One Man Star Wars (or another similar show – has to be easy to sell)	
Wednesday, February 22, 2006 (10am – 7pm)	Spring 2006 General Election	Appointed by Council
Thursday, February 23, 2006 (10am – 4pm)	Spring 2006 General Election	Appointed by Council
Wednesday, March 22, 2006 (10am – 4pm)	Environmental Fair	Samantha
Wednesday, March 29, 2006 (10am – 2pm)	Talent Contest	Johnny
Friday, April 14, 2006 @ 7pm	End of Semester Pub Night @ Ralph's	

Classroom Speaking

Poker Tournament

Movies

Dating Auction (?)



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Attachment 5, Item G.1. – Harassment, Discrimination and Treatment of Others

Time: 12:30 – 12:45 pm (15 minutes)

This issue was raised at the last meeting of the KSA Council. On Tuesday, I sent out the following e-mail, included below, which I have also asked to have attached as a submission to Council for the next meeting of Council, so that it becomes part of the record:

“Steven H. Lee, Richmond Campus Director

June 26, 2005

Dear Members of KSA Council,

I've asked that Mohammad post this as a submission to Council, by attaching it under submissions to the next agenda of the KSA Council. It was e-mailed to members of Council on June 26, 2005 and was written further to the issue I rose at Council on Friday, July 22, 2005. I sent it out via e-mail and by attaching it to the agenda because not everyone was in attendance at that meeting.

It is in regards to the jokes regarding myself and fellow Richmond Representative Johnny Woo being called "Groper" and "Roper" as well as the spreading or joking regarding innuendo and rumour.

What began as an in-joke among a small group of people (and I'm just as guilty as many others are of this behaviour) has grown out of control and has become offensive to myself and Mr. Woo and may have unsoundly tarnished our character; and from this point forward we do not wish to see these kinds of joke occurring anymore – not about us or anyone else.

As I noted on Friday, the KSA Bylaws, under Article 1(3) states: “The Society recognizes the equality of all people and shall not discriminate on the basis of, but not limited to race, religion, gender, sexual orientation, nationality, language or socio-economic status.”

We all work in an organization that is supposed to represent and fight for student rights and respect among equals.

Kwantlen Student Association

<http://www.yourksa.ca/>

I would further ask that if you hear anyone making these kind of jokes about anyone – we have a right not to participate in those kinds of jokes and have the power to say “hey guys, that’s not appropriate – we shouldn’t joke that way.”

We in Richmond are not going to joke this way anymore about each other or anyone else and I would hope all members of Council and the KSA can have the self-respect and personal responsibility and will to do the same. I strongly believe that no one in the KSA should feel uncomfortable about working with anyone else here. If there has been anyone who has been hurt by Mr. Woo, or myself I apologize. And I hope that anyone who has participated in the above could do the same towards us.

I have known Mr. Woo for many years, and I can attest that he is of the utmost character – a hard worker, who cares about students and Kwantlen, a caring and fun individual.

And I'm proud to say that I've also had the pleasure of getting to know many of the people working in the KSA over the years and I have the utmost respect for everyone here and consider many of you to be my friends. So I know we all can act mature and still have fun without that fun being at the expense of others.

Should this kind of behavior continue, action will be taken by filing complaints with the General Manager under the KSA's Safe & Healthy Workplace Procedure, and / or the Ombudsperson. Further to that, action can be taken within the University College under Policy C.21. Student Conduct as well as outside the University College under the BC Human Rights Commission, the Employment Standards Act or even Civilly in a Court of Law for, but not limited to, liable and defamation of character.

Respectfully submitted,

- Steven Lee, Richmond Campus Director”



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Attachment 6, Item H. - Richmond Campus Director's Report (Steve Lee)

Time: 12:45 – 13:00 pm (15 minutes)

Campaigns, Events and Activities Update

Here's what I've been working on....

1. Worked the Candy Sale days. These are going very well.
2. Working on trying to sell pub tickets – will be putting more emphasis on this next week.
3. Did some work on the RCC computers – uninstalled unnecessary programs (some games), defragmented the hard drive, performed a scandisk, did Windows Updates, and a virus scan update.
4. Re-organized the lounge now that the game machines have finally been removed.
5. Found a better date for the carwash more suitable to the schedules of RCC members and volunteers. The date of our summer carwash is now set for August 13, 2005. PLEASE SIGN UP FOR IT!
6. Did up track sheets on poster board, which are hung in the office – to track what organizations are signed up for different events.
7. Got a map that will be used to track where we get stuff donated from.
8. Revised and improved the logbook data sheets.
9. Prepared the invite forms and information sheets for fall / spring events. It's been delayed because we are moving the drug fair to spring and I haven't yet finalized the date for it. VPD is our first sign-up for Career Fair. I hope next week we can all work hard on calling organizations, and getting them signed up, as well as starting to get donations from local businesses.
10. Produced the VIEWPOINT SATISFACTION SURVEY as well as the PERFORMANCE REVIEW SURVEYS. If you have not already done them, please have them completed by Wednesday, August 3, 2005. I am going to look at proposing to do these surveys across the entire KSA for elected officials, as part of a new performance evaluation and HRM procedure I'm developing and will be bringing forward to the executive board in August. Once you have all completed them, I will be compiling the results and sitting down with each of you and drawing up action plans to address any weaknesses or problems people may have. It's meant to be a collaborative process that respects people.
11. Lobbied Surrey to get orientation binders for everyone and I've been told they will be coming. I asked for 9 binders in total – so that the 4 reps, 3 officers as well as Robert Kovacic and Mohammad Kallas can all have one. We should have them very shortly.

Kwantlen Student Association

<http://www.yourksa.ca/>

12. I started collecting data about other student union websites. I'm not sure changing our website name to "myksa.ca" is the best thing in the world, and I'm working on a report about my concerns in that area.
13. I've started collecting data on elected official wages in BC, as I feel the increase that the executive board have granted themselves is ridiculously high for our student association and its budget. It's more than most students make working at minimum wage jobs in BC. With the exception of UBC AMS, that has a budget 10x the size of ours, I expect that our executives are now amongst the most handsomely paid in BC – but again, the data collected will either prove or disprove this. I've also asked for comparative data – what is your base budget amount, what is your student population size, how do you give yourself increases, when, etc.
14. In my search on other student union websites, I'm highlighting programs and services that I think are interesting and I've requested more information on them where appropriate. Improving our services is something we need to do and what I learn from other unions I'll bring forward shortly in a report that Johnny can present to services committee and Council.
15. In my search on other student union websites, I also looked at what events they offer students. BCIT organizes an environmental "eco-fair", and had Dr. Suzuki involved so I've requested info on that.
16. In my search, I sent an e-mail to Langara asking them how they have their \$50 one zone bus pass – I asked if it was subsidized or done through some kind of deal with Translink, etc. I was always under the impression that places get them at cost, sell them at the \$69 price and give Translink the \$69 for each one sold and we also give any unsold passes back by a certain date. So I'm curious to know why / how they have theirs for \$50 and hopefully we'll find out soon!
17. Finally, the latest tally of who is submitting reports on time and who is attending meetings and keeping their office hours as per their posted schedule. It's my duty to monitor these things to help keep us on our toes.

Unfortunately, it is my duty to inform Campus Council that the tally does highlight the continued underperformance of Harvey Mann. A number of points and motions in regards to Harvey are listed following the tally.

Summer 2005 - Meeting Tracking Schedule**1. Campus Council Meeting Attendance**

	May 20 *	June 3	June 17	July 15	July 29	August 12	August 26	September 9
Steve Lee, Director	YES	YES	YES	YES				
Kulvir Gill, Staff-Representative	N/A	N/A	N/A	YES				
Kayce Hopwood, Representative	NO	YES	YES	NO **				
Harvey Mann, Representative	NO	NO **	NO **	10:00 am - 12:30 pm				
Johnny Woo, Representative	YES	YES	NO **	YES				
Samantha Blied, Officer	NO	YES	YES	10:55am - End				
Cassandra Dieudonne, Officer	YES	YES	YES	11:38am - End				
Rumin Mann, Officer	NO	YES	YES	Noon - End				
Stella Fong, Staff	YES	YES	YES	NO				
Robert Kovacic, Volunteer	YES	YES	YES	YES				

* Meeting Cancelled ** Regrets

2. Campus Council Meeting Reports Received

	May 20*	June 3	June 17	July 15	July 29	August 12	August 26	September 9
Steve Lee, Director	YES	YES	YES	YES	YES			
Kulvir Gil, Staff-Representative	N/A	N/A	N/A	NO	NO			
Kayce Hopwood, Staff-Representative	NO	NO	YES	YES	YES			
Harvey Mann, Representative	NO	NO	NO	NO	NO			
Johnny Woo, Representative	NO	YES **	NO	YES	YES			
Samantha Blied, Officer	NO	NO	YES **	YES ***	YES			
Cassandra Dieudonne, Officer	NO	NO	YES	YES	YES			
Rumin Mann, Officer	NO	NO	NO	YES	NO			

* Meeting Cancelled

** Report Received Late

*** Late, But On Approved Leave When Report was Due

3. Council Meeting Attendance	May 13	May 27	June 10	June 15	June 24	July 8 **	July 22 ***	August 5 ****	August 19
Steve Lee, Director	YES	YES	YES	YES	YES	YES	YES		
Kulvir Gill, Staff-Representative	N/A	N/A	N/A	N/A	YES	YES	YES		
Kayce Hopwood, Staff-Representative	NO	NO	12:30 - 3:00	NO *	YES	YES	NO		
Harvey Mann, Representative	NO *	NO *	12:30 - 3:00	10:30 - 11:00am *	NO *	NO *	NO *		
Johnny Woo, Representative	YES	YES	YES	NO *	YES	YES	YES		
Robert Kovacic, Volunteer / Mature Liaison	N/A	N/A	YES	YES	NO	NO	YES		
Cassandra Dieudonne, Officer	N/A	N/A	N/A	N/A	YES	YES	YES		
Ivan Wangsasaputra, Volunteer	N/A	N/A	N/A	N/A	N/A	N/A	YES		
*Gave Proxy									
** In Langley; *** In Richmond; **** In Newton									

Executive, Liaison & Other Meetings Update

Just Council – which I think, we are all up to speed on.

I am concerned with how Aaron Takhar tried to fire the GM and place all the powers and duties of the GM with EBOD. I am against this 110%.

For the Good of the Order and Other Campus Concerns

Thank you everyone – we've become much better at calling / e-mailing into the office when we are not going to make it for our office hours. My own office hours are now Wednesdays from 10am – 5pm.

Please remember to fill out the logbook when you are doing KSA work. Remember, you can be in the office above and beyond your regular hours for the sake of ensuring the office is open to deal with student concerns but if it becomes busy with other people who are actually doing KSA work then consider working on the personal stuff elsewhere on campus at that time.

Please remember to continue submitting reports to all future regular meetings of Richmond Campus Council and DON'T BE LATE for meetings or shifts (and if you are going to be late – then contact us).

That's about it for now, as long as we do our work and keeps track of it then there should be no problems with the running of Richmond activities. If any of you have any questions or concerns about anything we are doing, please feel free to talk to me anytime – I will probably look at arranging times to meet with you all individually in the near future to see how you are adapting and coping with the work. As I noted last meeting, ***I APPRECIATE ALL THE EFFORT AND WORK YOU HAVE ALL BEEN PUTTING IN SO FAR. We just need to document it a bit better and communicate with each other a bit more cohesively.***

I thank you all for your patience while I was away on conference and when I was sick and for when I was dealing with upgrading my personal computer & catching up on homework. I will be submitting a report on what I did at the conference to the next meeting of Council.



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Attachment 7, Item I.1. - RCC Representative Report – Kaycee Hopwood
Time for all Reports: 13:00 – 13:25 pm (25 minutes)

Campaigns, Events and Activities Update

Rumin and I have decided with Steve's approval that we will be holding the Dating Auction in the fall, instead of the Spring. Basically we're still trying to get a really good set-in-stone idea going. A lot of our other details are finalized though.

Executive, Liaison & Other Meetings Update

The last meeting I've gone to was the July 8th meeting of Main Council which was ultimately adjourned due to the fact that there wasn't enough quorum.

For the Good of the Order and Other Campus Concerns

The Candy Sale is looking pretty good! We can definitely raise a lot more money. Good job guys!



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Attachment 8, Item I.2. - RCC Representative Report – Johnny Ming Cheung Woo
Time for all Reports: 13:00 – 13:25 pm (25 minutes)

Campaigns, Events and Activities Update

CANDY SALE

Helped out with the candy sale on Tuesday and it looks like we raised some good money throughout the day. There is one concern however: if we continuously do this, this will become a commercialised exploit and may raise the ire of facilities, bookstore and the cafeteria. We should do this only sparingly and not daily.

COMPUTER ACQUISITION

Our computers really sucks, it's so slow that I'm having a hard time opening Webmail. PDF files can't even be opened in the other comp without that annoying Windows Journal Viewer installation. I will forward another recommendation next RCC council and we should motion to have the acquisition in the general council so that we can have some running machines (no more excuse!).

COLOUR PHOTOCOPIER/PRINTER

I reviewed the pages from Able, and I say we purchase their base machine for \$4,999 (plus tax). They will supply the machine and maintain it. We should be able to sell the service both in black and colour to students through years to come. Rates to be determined.

Executive, Liaison & Other Meetings Update

Nothing new to report.

For the Good of the Order and Other Campus Concerns

Nothing new to report.



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, July 29, 2005

Attachment 9, Item I.3. - RCC Officer Report – Samantha Bliet
Time for all Reports: 13:00 – 13:25 pm (25 minutes)

Campaigns, Events and Activities Update

Everything could be going a lot better. I am currently sick with mono which I have been slowly developing since May. Unfortunately, I will not be able to attend the council meeting on Friday. I have sent in the forms for Steve. I was in on Thursday for an hour. I have been developing my policy, which I hope to complete by the end of August. I still don't know about next academic year. But I should be here if everything goes as planned. But I don't really know.

Executive, Liaison & Other Meetings Update

Nothing new to report.

For the Good of the Order and Other Campus Concerns

Nothing new to report.



**Kwantlen Student Association
Richmond Campus Council Meeting Agenda**

Friday, July 29, 2005

Attachment 10, Item I.6. - RCC Officer Report – Cassandra Dieudonne
Time for all Reports: 16:00 – 16:25 pm (25 minutes)

Note: An e-mail was received from Cassandra before the reporting deadline called “Report” but there was no attachment, or my e-mail wasn’t reading it properly.

Campaigns, Events and Activities Update

Executive, Liaison & Other Meetings Update

For the Good of the Order and Other Campus Concerns