



Bicycle Locker Rental Agreement

OFFICE USE ONLY

To complete by Member Services staff at first rental:

Campus: _____ Key #: _____ Locker #: _____ Semester: _____

Start Date: _____ End Date: _____

Damage Deposit Paid? Yes / No

See the last page of this agreement for documenting renewals.

To complete when rental ends / key is returned:

Key Returned? Yes / No

Damage Deposit Returned? Yes / No Renter's Initial: _____ Locker Checked? Yes / No

PERSONAL INFORMATION

To be completed by the renter – Please Print

Name: _____ Student/Staff ID: _____

Address: _____ City: _____ Postal Code: _____

Email: _____ Phone: _____

Rental Semester or end date (if other than semester end): _____

Please read the following terms and conditions before signing this contract and submitting it to the KSA Member Services Desk.

General Terms and Conditions:

1. Access to Secured Lockers:

- I understand that the locker is owned by the Kwantlen Student Association (KSA), and that this agreement and the locker are also managed by the KSA through the MultiPass Program.
- I am aware that the KSA may, from time to time, require access to the locker for maintenance and repair.
- I agree the KSA may access the locker upon provision of 24 hours' notice to my email address provided above. If the KSA suspects I am in breach of this agreement, or if there is an emergency, the KSA may gain



access to the locker without notice. I further agree that the KSA may periodically open and inspect the locker to ensure that is being used by me in accordance with the terms of this agreement.

2. Terms of Use:

- a. I agree to use the locker only for the purpose of storing a bicycle and cycling-related clothing and equipment that can be reasonable contained in the locker.
- b. I agree any other use other than those listed above (a) may result in termination of this agreement and/or other legal action.
- c. I agree not to permit any other person use of the locker.

3. Damage Deposit:

- a. I agree to provide a damage deposit of \$20.00 cash, refundable without interest upon termination of this agreement, provided I have returned the lock and its key, and I have left the locker in good condition.

4. Renewal:

- a. Subject to the KSA's right to terminate this agreement, I acknowledge that I may renew this rental agreement after the 15th of the last month of the rental agreement by signing the renewal portion of the original rental agreement at KSA Member Services.
- b. I acknowledge that I may renew my agreement one time regardless of whether there are students on the waiting list, but that I will not be permitted to renew my agreement more than once if there is someone on the waiting list.
- c. I understand that if I am eligible to renew, I may reserve the renewal of my locker agreement by emailing MultiPass staff at multipass@kusa.ca in the last month of my rental term to indicate my intention to renew and that this reservation will last until 4:00pm on the first Friday of the new semester, before which time I must sign the renewal portion of the original rental agreement.

5. Waiver of Liability:

- a. I agree that I am personally responsible for any damage to the locker caused by my use. I am further responsible for keeping the interior of the locker clean and free of any garbage or other debris and for ensuring the lock is secure at all times.
- b. I will report problems with the locker, including theft, vandalism and lost keys to the KSA at the address above. I acknowledge that if I require a replacement locker key, I will forfeit my damage deposit for the purchase and installation of a new lock and keys.
- c. **I agree that the KSA is not liable for any theft, injuries, losses or damages arising from my use of the locker. I acknowledge that I am personally responsible for any such injuries, theft, losses or damages and am responsible for insuring the contents of the locker against theft, loss or damage.**

Initial: _____

6. Access Termination:

- a. I understand that I must provide the KSA one week notice (via email at multipass@kusa.ca) in the event that I need to terminate my bike locker rental agreement early. I agree that the KSA has the right to terminate this agreement (a) at any time upon 30 days written notice to me, or (b) immediately if I fail to comply with any of the provisions of this agreement.
- b. I agree that in the event I fail to remove any items from the locker at the end of the rental period or within



one weeks' notice from the KSA of termination of this agreement, than the KSA will be entitled to retain my damage deposit.

- c. **I agree that in the event I have any items left in the bike locker past my termination date, I will have 5 days to empty my locker before the items are stored by the KSA. If my items have not been claimed within 30 days, the KSA may donate my items with no further notice or obligation to me.**

Initial: _____

7. Privacy and Notifications:

- a. I agree that the notice to me pursuant to this agreement can be provided to me by sending an e-mail to the e-mail address listed above.
- b. I understand that the KSA must collect, retain and use my personal information as disclosed above to operate the Bike Locker Rental Program including to: (a) enable me to participate on a continuing basis, and (b) permit collection and enforcement of payment.
- c. I understand that this information will be kept on file for one full semester following the termination of my agreement with the KSA, at that time the forms will be destroyed.

I hereby consent to the Terms and Conditions for usage:

Signature

Date

For further questions, please email the MultiPass office at multipass@kusa.ca or call us at 604.599.2343



RENEWALS: (attach additional copies if needed)

I, _____, am renewing my Bike Locker for the (please circle) Fall / Spring / Summer 20____ semester. I understand that the Terms and Conditions have not changed.

Date Renewed: _____ Semester: _____ End Date: _____

Renter's Signature: _____ Date: _____

I, _____, am renewing my Bike Locker for the (please circle) Fall / Spring / Summer 20____ semester. I understand that the Terms and Conditions have not changed.

Date Renewed: _____ Semester: _____ End Date: _____

Renter's Signature: _____ Date: _____

I, _____, am renewing my Bike Locker for the (please circle) Fall / Spring / Summer 20____ semester. I understand that the Terms and Conditions have not changed.

Date Renewed: _____ Semester: _____ End Date: _____

Renter's Signature: _____ Date: _____

I, _____, am renewing my Bike Locker for the (please circle) Fall / Spring / Summer 20____ semester. I understand that the Terms and Conditions have not changed.

Date Renewed: _____ Semester: _____ End Date: _____

Renter's Signature: _____ Date: _____



LOCKER RETURN CHECKLIST

To be completed by Member Services staff when locker key is returned

| | | | | | |
|--------------|--|---------|-----------------|-----------|--|
| Date: | | Campus: | | Locker #: | |
| Renter Name: | | | Staff Initials: | | |
| | | Yes | No | Comments | |
| 1. | All garbage cleaned out of the locker? | | | | |
| 2. | All personal belongings removed from locker? | | | | |
| 3. | Locker free of major dents or noticeable markings? | | | | |
| 5. | Locker handle, lock and key operating properly? | | | | |
| 6. | Locker door aligned i.e. opens/closes properly? | | | | |
| 8. | Any other issues with the locker that may require MultiPass staff attention? | | | | |